



Minutes of the Arlington City Council Zoom Workshop

Council Chambers
110 East Third Street
April 13, 2020

Councilmembers Present Remotely: Mike Hopson, Marilyn Oertle, Debora Nelson, Don Vanney, Jan Schuette, Jessica Stickles and Michele Blythe.

Council Members Absent: None.

Staff Present Remotely: Mayor Barb Tolbert, Paul Ellis, Bryan Terry, Tony Orr, James Trefry, Jonathan Ventura, Jim Kelly, Katie Heim, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present Remotely: Sarah Arney, Holly Sloan-Buchanan, and Kathy Vanney.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jessica Stickles moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Amendment to Perteet Contract for 204th Roundabout Design

Public Works Director Jim Kelly reviewed a Supplement to the existing contract with Perteet, Inc. for Design and Engineering Services for the 204th Street Roundabout project.

The City of Arlington received a \$1,616,000.00 grant from the Transportation Improvement Board (TIB) to assist with funding of the design, ROW procurement and construction of a roundabout at the intersection of 204th St. and 77th Ave. The City awarded Perteet, Inc. the design contract for the 204th St Roundabout project in May of 2019. As the design progressed, additional services were needed for landscaping, safety, utilities, and off-site traffic circulation analysis. This additional work requires a contract supplement in the amount of \$29,630.00. A brief discussion followed with Mr. Kelly answering Council questions.

Ordinance Updating Arlington Municipal Code

City Attorney Steve Peiffle reviewed the ordinance updating the Arlington Municipal Code Chapter 2.112 regarding the Public Records Act. This ordinance provides an update to the City's Public Records Act code provisions to include a review procedure in the event of a denial of public records request per RCW 42.56.520(4).

The Public Records Act was adopted as part of a 1972 initiative. Over the years the Act has been updated and amended on a regular basis. These updates make the city's ordinance consistent with the PRA by adding a review procedure in the event public records requests are denied. A brief discussion followed with Mr. Peiffle answering Council questions.

ADMINISTRATOR AND STAFF REPORTS

None.

MAYOR'S REPORT

Arlington received a \$10,000 grant for the flex fund from the Snohomish County's COVID-19 fund. Officer Ken Thomas reported the department's needs very thoroughly, and the grant was fully funded.

Focus is now underway for economic recovery from the COVID-19 pandemic. Mayor Tolbert and Mayor Pro Tem Jesica Stickle will be representing Arlington on a North Snohomish County economic redevelopment task force. Mayor Tolbert and Mayor Pro Tem Stickle will provide informational updates to Council from the task force.

COMMENTS FROM COUNCILMEMBERS

Mayor Pro Tem Jesica Stickle asked about the upcoming Downtown Corridor meeting originally scheduled for Wednesday. Mayor Tolbert indicated that meeting will be scheduled in a webinar format, with a new date to follow.

Councilmember Don Vanney mentioned traffic problems at the bottom of Olympic Avenue, where new building construction is taking place. City Administrator Paul Ellis indicated he will follow up on the matter. Councilmember Debora Nelson agreed about the issue, and is thankful Mr. Ellis will follow up. She thanked Councilmembers who have provided webinar updates. She has found that very helpful.

Councilmember Michele Blythe participated in an opioid webinar. She found it very informative.

Councilmember Marilyn Oertle commented on Olympic traffic, as well, and spoke of previous conversations regarding installing a stop sign at First St. and Olympic Avenue. Mr. Ellis indicated he will speak with Public Works Director Jim Kelly to possibly provide traffic analysis for the area. Councilmember Oertle indicated that she and Mayor Pro Tem Stickle are working with Mr. Ellis on the Regional Fire Authority (RFA) Committee, and will provide a report at the Monday, April 20 Council meeting.

Councilmember Mike Hopson participated in a webinar regarding a series on financial reporting. It gave him a greater appreciation for the finance department. He also participated in a webinar about city code that he found helpful.

Councilmember Jan Schuette indicated she has been providing information through emails. She thanked Mr. Ellis for emailing weekly updates to Councilmembers.

COUNCILMEMBER REPORTS

Councilmembers Oertle, Hopson, and Blythe provided brief updates, while Councilmembers Schuette, Stickles, Nelson, and Vanney had nothing to report this evening.

PUBLIC COMMENT

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Council discussed and agreed to place the following items on the Consent Agenda for the April 20, 2020 Council meeting:

2. Ordinance Updating Arlington Municipal Code

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:20 p.m.


Barbara Tolbert, Mayor