



Minutes of the Arlington City Council Work Session

Council Chambers
110 East Third Street
May 14, 2018

Councilmembers Present: Mike Hopson, Marilyn Oertle, Debora Nelson, Joshua Roundy, Jesica Stickles, Sue Weiss, and Jan Schuette.

Council Members Absent: None.

Staff Present: Mayor Barbara Tolbert, Paul Ellis, Dave Kraski, Jonathan Ventura, Kristin Garcia, James Trefry, Bryan Terry, Kristin Banfield, and City Attorney Steve Peiffle.

Also Known to be Present: Doug Buell.

Mayor Tolbert called the work session on sustainable funding for public safety to order at 6:00 pm.

Public Safety

With the use of a PowerPoint presentation, City Administrator Paul Ellis and Finance Director Kristin Garcia distributed and reviewed the proposed Ambulance Utility Fee as a means to provide sustainable funding for EMS, reducing the subsidy from the General Fund, and freeing up funding to hire additional public safety personnel. Throughout the presentation, Mr. Ellis and Ms. Garcia answered Council questions.

Following the presentation, Communications Manager Kristin Banfield reviewed the communications strategy for the Ambulance Utility Fee and provided information to the Council should they receive questions from the community.

ADJOURNMENT

With no further business to come before the Council during the work session, the meeting was adjourned at 6:56 p.m.


Barbara Tolbert, Mayor



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110 East Third Street
May 14, 2018

Councilmembers Present: Mike Hopson, Marilyn Oertle, Debora Nelson, Joshua Roundy, Jessica Stickles, Sue Weiss and Jan Schuette.

Council Members Absent: None.

Staff Present: Mayor Barbara Tolbert, Paul Ellis, Jonathan Ventura, Dave Kraski, Kristin Garcia, Jim Kelly, James Trefry, Dave Ryan, Kristin Banfield, Bryan Terry, Sarah Lopez, Sheri Amundson, and City Attorney Steve Peiffle.

Also Known to be Present: Doug Buell, Diane Kamionka, John Branthoover, and Nicholas Reiman.

Mayor Tolbert called the meeting to order at 7:00 pm, and the pledge of allegiance followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Marilyn Oertle moved to approve the agenda as presented. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

Introduction of Special Guests and Presentations

Diane Kamionka, Northwest Innovation Resource Center (NWIRC)

With the use of a PowerPoint presentation, Ms. Kamionka shared the vision for NWIRC labs in Everett, Arlington, and Swift Center. Discussion followed with Ms. Kamionka answering Council questions.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Parks, Art, and Recreation (PARC) and Airport Commission Appointments and Reappointments

Communications Manager / City Clerk Kristin Banfield presented two appointments to PARC and one reappointment for Airport Commission for the Council's review and approval. PARC would like to appoint Lauren Hammond and Nicholas Rieman to the board to fill two vacant positions. The Airport Commission requested to reappoint John Branthoover to the position he has filled since January 2017. Discussion followed.

Authorization to apply for Recreation and Conservation Office (RCO) Grant for Evans Park

Community Revitalization Project Manager Sarah Lopez requested Council authorization to apply for a \$45,498 grant from the Recreation and Conservation Office (RCO) for Evans Park. The City's match would be \$20,718 with an additional \$24,780 in labor. Discussion followed.

Resolution Authorizing Investment of City of Arlington monies in the Local Government Investment Pool

Finance Director Director Kristin Garcia reviewed the proposed resolution to continue our current practice of investing city monies in the Local Government Investment Pool. Discussion followed.

Interfund Loan from Growth Fund to EMS Fund

Finance Director Kristin Garcia reviewed the request for an interfund loan from the Growth Fund to the EMS Fund. For the month of April, the EMS fund required a loan of \$105,778 as revenues were not sufficient to cover operating expenses. This brings the total outstanding balance on the loan to \$498,195.74, which exceeds the amount authorized in the budget. Discussion followed.

Interlocal Agreement with National Purchasing Partners (NPP)

City Administrator Paul Ellis reviewed the proposed Interlocal Agreement with League of Oregon Cities - National Purchasing Partners (NPP) for the purpose of utilizing the program's collaborative purchasing power. Discussion followed.

TV 21 Equipment Replacement

Information Technology Manager Bryan Terry reviewed the request to replace the outdated TV 21 equipment to broadcast the City's PEG channel, as well as to stream to the City's website. This was a 2017 budgeted expenditure but due to workload was not accomplished. The purchase would be made using PEG capital funds that the City receives as part of its franchise agreement with Comcast. The fund currently has a balance of \$60,521.86. The request is to expend \$20,096.22 of that fund. Discussion followed.

Replacement of Electronic Patient Care Reporting (ePCR) tablets

IT Manager Bryan Terry reviewed the request to replace seven electronic Patient Care Reporting (ePCR) Tablets on an accelerated timetable for consistency of equipment and to avoid having to install multiple docking stations in fire apparatus. Discussion followed.

Haller Splash Pad

Public Works Director Jim Kelly reviewed the single bid received for the Haller Splash Pad. For a number of factors, including irregularities in the bid submitted, staff is requesting that Council reject all bids and authorize re-bidding of the project. Although this will delay the project's completion until spring 2019, staff feels it is the fiscally prudent thing to do. Discussion followed.

At 7:44 p.m., Mayor Tolbert excused herself from the next agenda item and left her seat. Mayor Pro Tem Marilyn Oertle called the next item of business.

Resolution waiving fees for Arlington Fly-In

Airport Director Dave Ryan reviewed the proposed resolution waiving fees for the Arlington Fly-In for the 2018 event. The FAA has concurred with this waiver, as the Fly-In is an aeronautical event that promotes goodwill in the community and offers educational opportunities in aviation. The Airport Commission is expected to review the item at their May 15, 2018 meeting and provide findings of fact for the Council. Discussion followed.

At 7:46 p.m., Mayor Tolbert rejoined the meeting and resumed her position as chair.

MISCELLANEOUS ITEMS

City Administrator Paul Ellis distributed a draft Interlocal Agreement with Snohomish County to be able to use the County Diversion Center. The Interlocal Agreement has been reviewed by legal counsel. Council agreed to place the item on the May 21, 2018 meeting as a housekeeping matter.

PUBLIC COMMENT

None.

COUNCILMEMBER REPORTS

Councilmembers Stickle, Weiss, Schuette, Hopson, Oertle, and Nelson gave brief reports, while Councilmember Roundy had nothing further to report this evening.

MAYOR REPORT

Mayor Tolbert announced that Seattle Business Magazine announced their 2018 manufacturing awards last week. She shared that an Emerging Business Award was given to a local company, Mid-Mountain Materials.

REVIEW OF AGENDA ITEM PLACEMENT

Council discussed and agreed to place the resolution authorizing the grant application to RCO, the resolution allowing investment in LGIP, the Interlocal Agreement with NPP, the replacement of the TV21 equipment, and the replacement of the seven ePCR tablets on the May 7, 2018 Consent Agenda.

Council requested that the appointments and reappointment to City Boards and Commissions, the EMS Interfund Loan, the Haller Splash Pad bid rejection and authorization to rebid, and the resolution waiving fees for the Arlington Fly-In be placed on New Business for action on the May 7, 2018 meeting.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:58 p.m.


Barbara Tolbert, Mayor

