



# Minutes of the Arlington City Council Meeting

Council Chambers  
110 East Third St  
May 21, 2018

**Council Members Present:** Mike Hopson, Jan Schuette, Debora Nelson, Joshua Roundy, Sue Weiss, Jesica Stickles, and Marilyn Oertle.

**Council Members Absent:** None.

**City Staff Present:** Mayor Barb Tolbert, Paul Ellis, Jonathan Ventura, Dave Kraski, Kristin Garcia, James Trefry, Jim Kelly, Kristin Banfield, Sarah Lopez, Brandon Carlsrud, Christopher Perisho, Mike Phillips, Andrea Hill, Monica Schlagel, Linda Taylor, Alex Donchez, and Luke Adkins.

**Also Known to be Present:** Honorable Kristen Olbrechts, Family and friends of Officer Brandon Carlsrud, Bob Leonard, Zoe Undercuffler, Katie Phillips, Maxine Jenft, Nicholas Rieman, and Doug Buell.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the pledge of allegiance followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Marilyn Oertle moved and Councilmember Mike Hopson seconded the motion to approve the agenda. The motion passed unanimously.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

Mayor Barb Tolbert thanked Bob Leonard, Christopher St. John and Zoe Undercuffler for their service on the Parks, Arts and Recreation Commission and presented them with plaques for their years of service.

Mayor Barb Tolbert recognized Steve Peterson for his service on the City's Civil Service Commission and presented him with a plaque.

## **PROCLAMATIONS**

Councilmember Debora Nelson read the proclamation declaring May 20-26, 2018 as Public Works week.

**SWEARING IN**

Police Chief Jonathan Ventura introduced new Police Officer Brandon Carlsrud to Council. Snohomish County District Court Judge Kristen Olbrechts administered the oath of office and Officer Carlsrud's wife Allisha performed the badge pinning.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Consent Agenda which was unanimously carried:

1. Minutes of the March 23-25, 2018 Council retreat, April 30, 2018 Joint Meeting and the May 7 and 14, 2018 Council meetings.
2. Accounts Payable: Approval of EFT Payments and Claims Checks #92700 through #93833 dated May 8, 2018 through 21, 2018 for \$1,808,358.11 and approval of EFT Payments and Payroll Checks #29289 through #29299 dated April 1, 2018 through April 30, 2018 for \$1,296,746.30.
3. Authorization to apply for Recreation and Conservation Office (RCO) grant for Evans Park.
4. Resolution authorizing investment in the Local Government Investment Pool (LGIP)
5. Interlocal Agreement with National Purchasing Partners (NPP)
6. Agreement with Swagit Productions, LLC, for TV21 equipment replacement
7. Replacement of electronic Patient Care Reporting (ePCR) tablets

**PUBLIC HEARING**

None.

**NEW BUSINESS**

**Memorandum of Agreement with Arlington City Employees, Local 2849 of the Washington State Council of County and City Employees, Council 2, AFSCME**

Human Resources Director James Trefry reviewed the proposed memorandum of agreement with the Arlington City Employees, Local 2849 on the implementation of the wage study and the extension of the Collective Bargaining Agreement. Discussion followed Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Memorandum of Agreement (MOA) by and between the City of Arlington and Arlington City Employees, Local 2849 of the Washington State Council of County and City Employees, Council 2, AFSCME, and authorize the Mayor to sign the Memorandum of Agreement. The motion passed unanimously.

**Parks, Arts, and Recreation Commission and Airport Commission appointments**

City Clerk Kristin Banfield briefly reviewed the appointments of Lauren Hammond and Nicholas Rieman to the Parks, Arts, and Recreation Commission and the reappointment of John Branthoover to the Airport Commission. Discussion followed. Mayor Pro Tem Marilyn Oertle moved and Councilmember Jan Schuette seconded the motion to confirm the Mayor's appointment of Lauren Hammond and Nicholas Rieman to the Parks, Arts, and Recreation

Commission and to reappoint John Branthoover to the Airport Commission. The motion passed unanimously.

**Interfund Loan from Growth Fund to EMS Fund**

Finance Director Kristin Garcia requested Council authorization of a loan from the Growth Fund to the EMS Fund for \$105,788 for the month of April, as revenues were not sufficient to cover operating expenses. In previous years, the city has received an April “draw” from the County on our property and EMS tax levies. Effective April 1, the County changed the way they distribute the taxes and will no longer be remitting a draw. They will only remit the amounts collected in April. The change in distribution impacts cash flow in EMS and we can no longer break even in the month of April as the EMS fund historically does not carry a fund balance. The change in distribution further stresses the importance of the EMS fund to establish a fund balance for a minimum of 4 months’ worth of operating expenses. The outstanding balance on the loan, as of April 30, is \$498,195.74. Discussion followed. Councilmember Jesica Stickles moved and Councilmember Sue Weiss seconded the motion to authorize an interfund loan of \$105,788 from the Growth Fund to the EMS Fund. The motion passed unanimously.

**Resolution to Reject All Bids on the Haller Splash Pad and Authorization to Re-bid the Project**

Public Works Director Jim Kelly Public Works Director Jim Kelly reviewed the single bid received for the Haller Splash Pad. For a number of factors, including irregularities in the bid submitted, staff is requesting that Council reject all bids and authorize re-bidding of the project. Although this will delay the project’s completion until spring 2019, staff feels it is the fiscally prudent thing to do. Discussion followed. Mayor Pro Tem Marilyn Oertle moved and Councilmember Mike Hopson seconded the motion to approve the resolution rejecting all bids for the Haller Park Splash Pad construction project and authorize staff to re-advertise the project. The motion passed unanimously.

**Interlocal Agreement for Snohomish County Diversion Center Participation**

City Administrator Paul Ellis reviewed the proposed interlocal agreement with Snohomish County for participation in the Snohomish County Diversion Center program. Discussion followed. Councilmember Sue Weiss moved and Councilmember Mike Hopson seconded the motion to approve the Interlocal Agreement for Snohomish County Diversion Center participation, adding City Paul Ellis as administrator of the contract under Section 3 of the agreement and authorize the Mayor to sign the agreement. The motion passed unanimously.

At 7:24 p.m., Mayor Tolbert excused herself from the next agenda item and left her seat. Mayor Pro Tem Marilyn Oertle called the next item of business.

**Resolution waiving fees for Arlington Fly-In**

City Administrator Paul Ellis reviewed the proposed resolution waiving fees for the Arlington Fly-In for the 2018 event. The FAA has concurred with this waiver, as the Fly-In is an aeronautical event that promotes goodwill in the community and offers educational opportunities in aviation. The Airport Commission recommended approval of the waiver at

their May 15, 2018 meeting. Discussion followed. Councilmember Jan Schuette moved and Councilmember Jesica Stickles seconded the motion to approve the resolution adopting findings regarding the waiver of fees for the 2018 Arlington Fly-In event and authorize the Mayor Pro Tem to sign the resolution. The motion passed unanimously.

**ADMINISTRATOR & STAFF REPORTS**

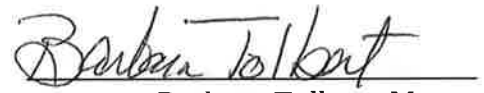
City Administrator Paul Ellis reported that the notice of public hearing on the Ambulance Utility Fee would go out to all residences and businesses within city limits. Discussion of key points of the fee followed.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 7:31 p.m.

  
Barbara Tolbert, Mayor