



Minutes of the Arlington City Council Workshop

Council Chambers
110 East Third Street
June 10, 2019

Councilmembers Present: Mike Hopson, Marilyn Oertle, Josh Roundy, Jan Schuette, Jessica Stickles, and Sue Weiss.

Council Members Absent: Debora Nelson, excused.

Staff Present: Mayor Barbara Tolbert, Paul Ellis, James Trefry, Kristin Garcia, Jonathan Ventura, Marc Hayes, Dave Kraski, Jim Kelly, Dave Ryan, Marty Wray, Wendy Van Der Meersche, and City Attorney Steve Peiffle.

Also Known to be Present: Don Vanney and family, Holly Sloan-Buchanan, Doug Buell, Lindsay Dunn, and Michele Blythe.

Mayor Barbara Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance followed.

Mayor Pro Tem Marilyn Oertle moved to approve the agenda. Councilmember Jan Schuette seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

An Ordinance Approving Amendments to the Shoreline Master Program

Community & Economic Development Director Marc Hayes reviewed the Periodic Update of the Shoreline Master Program. The Shoreline Master Program is a set of policies and regulations required by state law that has three basic principles; a) Encourages reasonable and appropriate development of shorelines b) Protects the natural resources and character of the shorelines c) Promotes public access as applied to shorelines of the state. In Arlington, only the Stillaguamish River is considered a shoreline of the state.

The City of Arlington completed a comprehensive update to its Shoreline Master Program (SMP) in 2013. Washington state law requires jurisdictions to review and update their SMP's every eight years in accordance with the Shoreline Management Act (SMA) and its current guidelines and legislative rules to attain state approval. In order to help jurisdictions complete the required update to their SMPs, the Washington State Department of Ecology awarded grants to cities and counties to help fund this work. In 2017, the City was awarded \$ 15,000.00 to complete this update. Mr. Hayes said that the

SMP update has been completed, and spoke of the updated document and adopting ordinance to finalize this periodic update. Discussion followed with Mr. Hayes answering council questions.

Interagency Agreement Approval and Payment for Ground Emergency Medical Transport (GEMT) Program with the State of Washington

Finance Director Kristin Garcia and Fire Chief Dave Kraski presented an Interagency Agreement for the Ground Emergency Medical Transport (GEMT) program and to approve a payment to the Health Care Authority. The Interagency Agreement will allow the City to access federal reimbursement for managed care Medicaid transports under the GEMT program. The managed care payments will be paid out through an intergovernmental transfer (IGT) process as per the Interagency Agreement. The IGT process requires the City to submit a payment to the Health Care Authority for the City's State share of the managed care costs. Discussion followed with Ms. Garcia and Chief Kraski answering council questions.

Sewer Recovery Contract with Baker-Mor, LLC and AMWA-JPM, LLC

Public Works Director Jim Kelly spoke of a Sewer Recovery Contract for BAKER-MOR, LLC and AMWA-JPM, LLC for the construction of sewer lift station LS-15 and the stations force main. The City of Arlington coordinated with Marysville to expand the City's Water Service Area to incorporate the Baker-Mor development site. This increase in service area was to provide Arlington's higher-pressure water service infrastructure so a proposed 255-unit senior citizen apartment complex, Cedar Point Apartments being constructed by AMWA-JPM, LLC, would have adequate fire water service. After properties were purchased and construction started, it was revealed that removing this parcel from the Marysville water service area also meant that Marysville would not be able to provide sanitary sewer service per Marysville Municipal Code. The City of Arlington is entering into a recovery contract with Baker-Mor, LLC and AMWA-JPM, LLC for the construction of a lift station and force main to provide sanitary sewer service to the development site. Discussion followed with Mr. Kelly answering council questions.

Bid Award for the Runway 11/29 Rehabilitation Project

Airport Director Dave Ryan introduced bid documents for Runway 11/29. The airport advertised for bids for the Runway 11/29 Rehabilitation Project in May. The project mills and re-surfaces the runway with new asphalt. In order to take advantage of economies of scale, staff opted to include a small access road between San Juan Salsa and Lot 77. (This road was to have been completed when the water and sewer lines were placed in this area in 2015, but funding was not available at that time to complete the road portion of the project.) One bid was received from Lakeside Industries for this project. The bid exceeds the amount budgeted for this project. Part of this is due to the additional engineering and design work for the road and the road construction, as well as an increase in the cost of asphalt. Staff is asking Council to approve the additional amount in order to complete the road and to cover construction management costs. The new project estimate is \$1,837,294.30. The Airport Reserve has a more than sufficient balance to cover this additional cost. Staff also requests that the Council approve the budget amendment, accept the bid, and authorize the Mayor to sign the construction contract. Discussion followed with Mr. Ryan answering council questions.

Requisition for Commissioned Police Officer Position

Police Chief Jonathan Ventura spoke of the need for a commissioned police officer position. Council is asked to consider authorizing the hire of one (1) FTE commissioned police officer. This position is budgeted for 2020, however staff is asking to fill the position now.

The estimated budget impact in 2019 is \$20,000. The police department is currently staffed to its allocated FTEs, however is experiencing personnel shortages due to training, injuries (light duty), and pending military deployment leave absences. The 2019 budget allocates 30 full time commissioned police officers. The police department is currently facing considerable overtime expenditures that will likely equal or surpass the cost of allocating the early hire of the commissioned FTE budgeted for 2020. There is currently one qualified lateral candidate on the certified civil service list that is still interested in employment with the department. Discussion followed with Chief Ventura answering council questions.

April 2019 Financial Report

Finance Director Kristin Garcia reviewed the April 2019 financial report and answered council questions.

Miscellaneous Council Items

None.

ADMINISTRATOR AND STAFF REPORTS

Mayor Tolbert spoke of her participation on the Snohomish County Housing Affordability Regional Task force (HART).

PUBLIC COMMENT

Holly Sloan-Buchanan stated that Hubb's Pizza and Pasta will donate 10% of the restaurant sales tomorrow, June 11, to Arlington Dollars for Scholars. She invited everyone to eat at Hubb's.

COUNCILMEMBER REPORTS

Councilmembers Marilyn Oertle, Mike Hopson, Jan Schuette, and Jesica Stickles provided brief updates, while Councilmembers Josh Roundy and Sue Weiss had nothing to report this evening.

EXECUTIVE SESSION

None.

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Councilmembers reviewed the items from the evening, and requested that An Ordinance Approving Amendments to the Shoreline Master Program be placed on the Consent Agenda for the June 17, 2019 meeting. All other items will be placed under the New Business portion of the meeting.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:52 p.m.



Barbara Tolbert, Mayor

