



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third St
August 6, 2018

Council Members Present: Mike Hopson, Jan Schuette, Marilyn Oertle, Debora Nelson, Sue Weiss, Jessica Stickles, and Joshua Roundy.

Council Members Absent: None.

City Staff Present: Mayor Barb Tolbert, Paul Ellis, Kristin Garcia, Jonathan Ventura, Marc Hayes, Dave Kraski, Dave Ryan, Jim Kelly, Linda Taylor, Dan Cone, Justin Olson, Kris Wallace, Mike Gilbert, Ken Thomas, Seth Kinney, Alex Donchez, Brandon Carlsrud, Anthony Davis, Stephanie Ambrose, Curtis Hirotaka, Kay Schander, Mark Wilde, Mike McQuoid, Sheri Amundson, Kristin Banfield, and City Attorney Steve Peiffle.

Also Known to be Present: Anna Pritchard, family and friends of Anna Pritchard, Walt Riebe, Don Vanney, Kathy Bullene, Becky Bolte, Bob Nelson, Shirley Case, Cristy Brubaker, Laura Roundy, Bea Randall, Chris Jones, Deanna Jones, Jan Bauer, Doug Schmidt, Chad Schmidt, Rich Senff, Doug Buell, Sarah Arney, Phil Lane, Melissa Molthan, and Lindsay Dunn.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the pledge of allegiance followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the agenda. The motion passed unanimously.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

Mayor Barb Tolbert introduced Anna Pritchard and presented her with the Mayor's Volunteer Recognition Award for her volunteer work in the Arlington community since 1988. Anna is currently a volunteer at Arlington Health and Rehabilitation, helping each week with bingo and updating bulletin boards. She also assists with the monthly horticultural activities in the facility that are presented by the Arlington Garden Club. She has always been an advocate for the mentally ill and the homeless. Every year Anna assists with the annual count for homeless people in our county.

PROCLAMATIONS

None.

ADMINISTRATOR REPORT

City Administrator Paul Ellis provided the Council with an updated report on the City's current debt load and payment schedules.

PUBLIC COMMENT

Shirley Case invited the City Council and staff to attend the Northwest Genealogy Conference to be held August 15-18, 2018 at the Byrnes Performing Arts Center. She also thanked the City for the generous grant for the conference from the Hotel-Motel Tax grant distributions.

Melissa Molthan, 8128 Vista Drive, requested that the Council consider revising the transport fees for EMS with a reduced fee for residents and the currently adopted fee for non-residents if the Council adopts the Ambulance Utility Fee.

Lindsay Dunn, 735 E. Highland Drive, shared that he believes a number of vehicles are being abandoned on Highland Drive. He requested the City look into the home on Gifford near 1st Street that is full of trash. He requested that the Council explore a no whistle blowing ordinance for the railroad to reduce the number of horn blows. He shared a number of other cities require the railroad to just use their bells.

CONSENT AGENDA

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Consent Agenda which was unanimously carried:

1. Minutes of the July 16 meeting, July 23 special meeting, and July 23, 2018 Council workshop.
2. Accounts Payable: Approval of EFT Payments and Claims Checks #94349 through #94505 dated July 17, 2018 through August 6, 2018 for \$2,581,170.12.

PUBLIC HEARING**Resolution Adopting Six-Year Transportation Improvement Plan**

With use of a PowerPoint presentation, Public Works Director Jim Kelly reviewed the proposed six-year Transportation Improvement Plan for the City.

The public hearing was opened at 7:16 p.m. With no one wishing to speak, the public hearing was closed at 7:17 p.m.

Councilmember Jan Schuette expressed her thanks to Jim Kelly and Kris Wallace for their hard work on our transportation planning over the past years, which has garnered the city \$14.5 million in grants for transportation projects. She also expressed her gratitude to Councilmember Debora Nelson for her dedication to transportation issues in Arlington and serving on the PSRC Transportation Policy Board and to Mayor Barb Tolbert's service on the PSRC Executive Board. Their engagement at this regional level has led to a large portion of that \$14.5 million in grants. Councilmember Debora Nelson also thanked Jim Kelly and Kris Wallace for their focus on the City's complete transportation system, not just streets.

Councilmember Debora Nelson moved and Councilmember Jesica Stickles seconded the motion to approve the proposed resolution adopting the City of Arlington 2019-2024 six year Transportation Improvement Plan. The motion passed unanimously.

NEW BUSINESS

Ordinances Adopting Ambulance Utility Fee

City Administrator Paul Ellis presented a brief PowerPoint outlining additional options that were developed after the July 2, 2018 Public Hearing for the Council to consider.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Jan Schuette seconded the motion to adopt the Ordinance Creating a New Title 23 of the Arlington Municipal Code relating to a newly formed ambulance utility and regulations pertaining to the same. The motion carried 4-3, with Councilmembers Schuette, Oertle, Nelson, and Stickles voting yes and Councilmembers Hopson, Weiss, and Roundy voting no.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Jan Schuette seconded the motion to adopt the Ordinance Creating a New Chapter 23.08 of the Arlington Municipal Code Relating to Ambulance Utility Rates, adopting a monthly fee of \$15 as proposed with the following changes, the language in AMC 23.08.040 relating to periodic increases for automatic increases in the Consumer Price Index shall be deleted. The motion carried 4-3, with Councilmembers Schuette, Oertle, Nelson, and Stickles voting yes and Councilmembers Hopson, Weiss, and Roundy voting no.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Jan Schuette seconded the motion to require staff to provide quarterly updates to the Council as to the balance of the account and the distribution of ambulance utility funds and that a Council Workshop be scheduled with Fire Chief Kraski and Police Chief Ventura during the month of September to discuss and determine the priority of the distribution of funds.

An amendment to the motion was made by Councilmember Jesica Stickles to direct the Finance Department to report quarterly as to how the city is using the General Fund dollars freed up from the adoption of the Ambulance Utility fee, including number of employee positions funded and equipment being purchased. Councilmember Jan Schuette seconded the amendment. The motion carried 6-1.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Jan Schuette seconded the motion to require staff to provide quarterly updates to the Council as to the balance of the account and the distribution of ambulance utility funds, to direct the Finance Department to report quarterly as to how the city is using the General Fund dollars freed up from the adoption of the Ambulance Utility fee, including number of employee positions funded and equipment being purchased, and that a Council Workshop be scheduled with Fire Chief Kraski and Police Chief Ventura during the month of September to discuss and determine the priority of the distribution of funds. The motion carried 6-1.

2018 Police Department Budget Amendment Staffing

City Administrator Paul Ellis presented the proposal to add two additional police officers to the 2018 budget. Discussion followed. Councilmember Sue Weiss moved and Councilmember Jesica Stickle seconded the motion to authorize an amendment to the 2018 Police Department budget adding two additional FTE police officers. The motion passed unanimously.

Resolution to declare properties as surplus

City Administrator Paul Ellis reviewed the proposed resolution to declare four parcels adjacent to the Arlington Library as surplus and authorize their disposition. The four parcels are on the south side of Washington Avenue between 1st and 2nd Streets. Discussion followed. Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the proposed resolution to surplus properties, and authorize the Mayor to sign the resolution. The motion passed unanimously.

Approval to Purchase Easements for the Installation of a Water Main in the Proposed 173rd Street NE Alignment

Community and Economic Development Director Marc Hayes reviewed the proposal to purchase a 15 foot wide easement along the entire length of four individual private properties for the installation of a 12" water main to serve the Baker-Mor development. These easements will become part of the entire right of way for the future construction of 173rd Street NE. The necessity of the separate easement purchases is to expedite the installation of the water main to the site in order for the project to meet its state funding eligibility obligations. Discussion followed. Councilmember Mike Hopson moved and Councilmember Jesica Stickle seconded the motion to authorize the purchase of the four water line easements for the installation of a water main in the proposed 173rd Street NE alignment as proposed, and authorize the Mayor to sign as required. The motion passed unanimously.

Airport Pavement Improvement Project

Airport Director Dave Ryan reviewed the proposed award of the 2018 Airport Pavement Improvement project to Razz Construction for \$598,730.98. The project was budgeted in the 2017-2018 budget for \$650,000. Razz Construction's bid had a minor irregularity in the "Buy American" certification. Staff recommends the adoption of a resolution to address the minor irregularity and award the contract to Razz Construction. Discussion followed. Councilmember Jan Schuette moved and Councilmember Jesica Stickle seconded the motion to adopt the resolution finding Razz Construction, Inc. to be the apparent low bidder for the Airport 2018 Pavement Improvement Project, and authorize the Mayor and staff to sign the resolution and other contract documents, subject to final review of the City Attorney. The motion passed unanimously.

ADMINISTRATOR & STAFF REPORTS

City Administrator Paul Ellis reminded the Council of the National Night Out events on Tuesday, August 7th and asked that any Councilmember attending that wants to ride with staff to contact Wendy.

DISCUSSION ITEM

Councilmember Jesica Stickle requested that the topic of non-resident versus resident EMS transport rates be on the agenda for her next Public Safety briefing.

MAYOR'S REPORT

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:44 p.m.


Barbara Tolbert, Mayor

