



**CITY OF ARLINGTON  
CIVIL SERVICE COMMISSION  
MEETING MINUTES**

**Tuesday, September 18, 2018  
City Council Library  
110 E. 3<sup>rd</sup> St.**

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**Commissioners Present:** Thad Hovis and Kay Duskin.

**Staff present:** Dave Kraski, Dan Cone, James Trefry

Commissioner Duskin called the meeting to order at 9:05 A.M.

**Visitors**

Launa Peterson, President, AFSCME Local 2849 and Holly Sloan-Buchanan

**Approval of the Agenda**

Commissioner Hovis moved to approve the agenda. Commissioner Duskin seconded the motion, which was carried.

**Consent Agenda**

Commissioner Hovis moved to approve the Consent Agenda consisting of the minutes of the August 6, 2018 regular meeting. Commissioner Duskin seconded the motion, which was carried.

**New Business**

**Fire Department Report**

Acting Chief Kraski reported that the Department had received several grants and would be hiring some positions around the first of the year. Acting Chief Kraski also reported that 20 candidates would be interviewed next week on September 26<sup>th</sup> and September 27<sup>th</sup> to create an entry level firefighter/EMT registry. Acting Chief Kraski also indicated that a future recruitment may be done for firefighter/paramedic in October.

**Police Department Report**

Deputy Chief Cone reported on the resignation of an entry level police officer. One new lateral candidate started on September 17, 2018 and one will start October 1<sup>st</sup> and another October 15<sup>th</sup>. There is still one lateral candidate in background. Chief Examiner Trefry informed the Commission about the potential hire of a provisional officer to assist through the end of the year while there are still positions open.

Chief Examiner Trefry reviewed the removal of candidates from the Entry Level Police Officer Eligibility List.

Commissioner Hovis moved to approve the removal of candidates from the Entry Level Police Officer Eligibility List as presented. Commissioner Duskin seconded the motion, which was carried.

Commissioner Hovis moved to certify the Entry Level Police Officer Eligibility List as presented. Commissioner Duskin seconded the motion, which was carried.

Chief Examiner Trefry reviewed the removal of candidates from the Lateral Police Officer Eligibility List.

Commissioner Hovis moved to approve the removal of candidates from the Lateral Police Officer Eligibility List as presented. Commissioner Duskin seconded the motion, which was carried.

Commissioner Hovis moved to certify the Lateral Police Officer Eligibility List as presented. Commissioner Duskin seconded the motion, which was carried.

**Civil Service Rules Revision Vote**

Chief Examiner Trefry reviewed the rules change that had been previously presented.

Commissioner Hovis moved to approve the modification of the rules as presented. Commissioner Duskin seconded the motion, which was carried.

**Commissioner Position Vacancy**

Several applicants for the open civil service commission position were to be interviewed after the close of regular business at today's meeting, including Holly Sloan-Buchanan who attended the meeting as a guest. Two more applicants will also be interviewed at the conclusion of the next civil service commission meeting on October 1, 2018 and the commission will forward a recommendation on to the City Council.

**Adjourn**

There being no other business to be conducted, the meeting was adjourned at 9:9:30 A.M.

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Kay Duskin  
Civil Service Commission Chair

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James Trefry  
Chief Examiner/Secretary