



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third Street
October 7, 2019

Councilmembers Present: Mike Hopson, Jan Schuette, Marilyn Oertle, Debora Nelson, Sue Weiss, Jessica Stickles and Joshua Roundy.

Council Members Absent: None.

Staff Present: Mayor Barb Tolbert, Paul Ellis, James Trefry, Sarah Lopez, Kristin Garcia, Jim Kelly, Dave Kraski, Jonathan Ventura, Nova Heaton, Lorene Robinson, Monroe Whitman, Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present: Don Vanney, Kathy Vanney, Michele Blythe, David Heaton-Bush, Aristala Heaton, John Meno, Kimberly Meno, Laura Meno, and Duane Fish.

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Marilyn Oertle moved to approve the agenda as presented. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

PROCLAMATIONS

National Cyber Security Awareness Month proclamation was read by Mayor Pro Tem Marilyn Oertle.

PUBLIC COMMENT

None.

CONSENT AGENDA

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the September 16, 2019 council meeting, September 23, 2019 City council work session, and September 23, 2019 council workshop
2. Accounts Payable: EFT Payments and Claims Checks #97863 through #97995 dated September 17, 2019 through October 7, 2019 for \$1,205,928.54.
3. Resolution to authorize Sole Source Bid with Airside Solutions
4. Applications for Hotel / Motel grants
5. Appointment to Lodging Tax Advisory Committee

PUBLIC HEARING

None.

NEW BUSINESS

Procurement of Lift Station 15

Public Works Director Jim Kelly requested council approval to award the Lift Station #15 contract to Whitney Equipment Company, Inc., for the purchase of a prepackaged Sewer Lift Station to be installed as part of the Baker-Mor development site.

Councilmember Josh Roundy moved and Councilmember Jesica Stickles seconded the motion to award the Lift Station #15 prepackaged Sewer Lift Station procurement to Whitney Equipment Company, Inc., in the amount of \$152,472.78, and authorized the Mayor to sign the purchase order, pending review by the City Attorney. The motion passed unanimously.

Appointments to Youth Council

Community Revitalization Manager Sarah Lopez requested council consent to the appointments and re appointments to the Youth Council for the 2019-2020 school year.

Councilmember Marilyn Oertle moved and Councilmember Sue Weiss seconded the motion to consent to the appointments of Alec Villa, Grace Williams, Enija Reed, Jae Davidson, Olivia (Grace) Saenz, Laura Meno, and Aristala Heaton to the 2019-2020 Youth Council. The motion passed unanimously.

Interlocal Agreement (ILA) with North County Fire for Shared Community Resource Paramedic

Fire Chief Dave Kraski requested council approve an interlocal agreement with North County Fire for the Shared Community Resource Paramedic program.

Councilmember Sue Weiss moved and Councilmember Jesica Stickles seconded the motion to approve the interlocal agreement with North County Fire for the Community Resource Paramedic program, and authorized the Mayor to sign the agreement. The motion passed unanimously.

Interlocal Agreement with Arlington Rural Fire District (District 21) for captain services

Fire Chief Dave Kraski requested council approve an interlocal agreement with Arlington Rural Fire District. The District has requested Arlington Fire Department (AFD) promote a senior firefighter to the rank of Captain and send one of AFD Captains to Fire Station 49 to provide leadership. The district will send one of its firefighters to Arlington to work in the vacated position. The district will reimburse the City annually, with an initial term of three years, extendable in one-year increments. This program is cost-neutral to the City.

Councilmember Jesica Stickles moved and Councilmember Sue Weiss seconded the motion to approve the interlocal agreement with Arlington Rural Fire District (District 21), and authorized the Mayor to sign the agreement. The motion passed unanimously.

2019 Non-Represented Pay Plan Amendments

Administrative Services Director James Trefry distributed current job descriptions for Executive Assistant to the City Administrator and City Clerk/Human Resources Analyst, as well as new job descriptions for City Clerk/Executive Assistant, Deputy Clerk, and Finance Supervisor. Mr. Trefry requested council approve modifications to the Salary Schedule for Non-Represented Employees for 2019.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the modification to the Salary Schedule for Non-Represented Employees for 2019. The motion passed unanimously.

DISCUSSION ITEMS

None.

INFORMATION

None.

ADMINISTRATOR & STAFF REPORTS

City Administrator Paul Ellis thanked councilmembers for attending Saturday's Budget Retreat.

EXECUTIVE SESSION

City Attorney Steve Peiffle announced that there would be a need for an Executive Session for discussion of pending or potential litigation [RCW 42.30.110(1)(i)]. Mr. Peiffle stated the meeting would reconvene at 7:35 p.m. Mayor Tolbert recessed the meeting at 7:24 p.m. The meeting reconvened at 7:35 p.m.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:35 p.m.



Barbara Tolbert, Mayor

