



Minutes of the Arlington City Council Workshop

October 12, 2020

Councilmembers Present: Mike Hopson, Marilyn Oertle, Don Vanney, Jan Schuette, Jesica Stickles and Michele Blythe.

Council Members Absent: Debora Nelson, excused absence.

Staff Present: Mayor Barb Tolbert, Paul Ellis, Sarah Lopez, Bryan Terry, Dave Ryan, Jim Kelly, and Wendy Van Der Meersche.

Also Known to be Present: Ragina Gray.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jesica Stickles moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

Ragina Gray, Environmental Health Director, provided a Snohomish Health District Update.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Youth Council appointments

Community Revitalization Manager Sarah Lopez reviewed youth council appointments.

Staff recommends re-appointing the following students to the Arlington Youth Council for the 2020-2021 school year: Enija Reed, Olivia (Grace) Saenz, Laura Meno and Aristala Heaton. Eleven applicants were interviewed, and staff recommends appointing Savanna Soltero, Jenna Estep, and Taylor Helle as new members of the Arlington Youth Council.

Youth in grades 8-12 who reside in the Arlington School District or have an Arlington address are eligible to apply to the Arlington Youth Council. The Youth Council was created in 2016 as a strategy for community revitalization and to give the youth a voice in city government.

Replacement of Access Control/Camera System for Police Department

IT Director Bryan Terry reviewed a request for additional funding for replacement of access control system for the police department, and a proposal from McKinstry for Verkada Camera and Access Control system with a breakdown of remaining costs.

The building access control system in the Police Department is well beyond its useful life and is operating with outdated Windows software. The total cost for the replacement system is \$65,183.24. IT has money remaining from another project in the Program Development fund in the amount of \$24,364.00, and Finance has verified that those funds are available. Staff is requesting a budget approval for the remaining balance of \$40,819.24. The materials are purchased from the PEPPM contract, and the vendor is on the small works roster. Discussion followed with Mr. Terry answering Council questions.

Road Mitigation Agreement Renewal with Snohomish County

Public Works Director Jim Kelly reviewed a Traffic Mitigation Agreement for road impacts due to the North County Recycling and Transfer Station (NCRTS) operations.

Renewal of a five-year traffic mitigation agreement between Snohomish County and the City of Arlington for road impacts due to operation of the North County Recycling and Transfer Station.

The City of Arlington and Snohomish County entered into a “Settlement and Mitigation Agreement” in 1992 to resolve traffic mitigation issues related to the operation of the County’s NCRTS. The agreement has been renewed continuously on a five-year cycle. The City receives quarterly mitigation payments based on the total tons of solid waste leaving the transfer station with the rates are adjusted quarterly based on the Seattle-Tacoma Consumer Price Index. Mitigation payments total approximately \$60,000 per year and are deposited into the Street Fund. The 2015 agreement is set to expire in December 2020; a new mitigation agreement for the period 2021-2025 is attached for Council review. Discussion followed with Mr. Kelly answering Council questions.

Notice of Planned Final Action Eminent Domain Proceedings

City Administrator Paul Ellis reviewed a Notice of Planned Final Action.

The City has worked out right of way acquisitions with all but one property owner—EJD, LLC. Recently, the property owner was notified of the City’s intent to commence litigation if the City is unable to obtain their agreement to sell property.

A portion of the property at 7715 - 204th Street NE has been identified by staff as a necessary acquisition for the 204th Street roundabout project. Efforts to work with the property owner and occupants have been slow to produce changes on the property. A notice was recently sent to the property owner to formally initiate the condemnation proceeding. Their recent response to this notice suggests that condemnation will not be necessary. However, this is on the agenda for information and possible action if the negotiations are unsuccessful. Discussion followed with Mr. Ellis answering Council questions.

Regional Fire Authority Planning Document Review

City Administrator Paul Ellis reviewed a recommendation adopting proposed North County Regional Fire Authority (NCRFA) plan amendment.

The proposed NCRFA Plan Amendment is to accomplish annexation of the City of Arlington fire suppression and emergency medical response delivery responsibility into the NCRFA. The Planning Committee unanimously recommends adoption of the Plan Amendment so that the question of annexation may be submitted to the Arlington voters in February of 2021.

A subcommittee includes two members of the Arlington City Council – Jesica Stickle and Marilyn Oertle, and two members of the North Snohomish County Regional Fire Authority – Commissioner Larry Longley and Commissioner Greg Oaks. The subcommittee, along with staff support and a facilitator, began meeting together in January of 2020. They have met 22 times, developing the plan amendment, which provides a detailed plan for the proposed annexation of the City of Arlington. Discussion followed with Mr. Ellis answering Council questions. This will not be brought forward for action at the October 19 Council meeting, but for further discussion at the October 26 Council workshop.

City Council Rules of Procedure and Code of Ethics

City Administrator Paul Ellis reviewed possible revisions to the City Council Rules and Procedures and Code of Ethics. Discussion followed with Mr. Ellis answering Council questions. This will not be brought forward for action at the October 19 Council meeting, but for further discussion at the October 26 Council workshop.

Resolution Adopting a Flag Policy

City Administrator Paul Ellis reviewed a draft resolution for displaying flags and banners at City facilities.

The City of Arlington displays the U.S. Flag, Washington State Flag, and POW/MIA Flags at each of its public facilities in accordance with state law. In addition, the City has traditionally displayed the U.S. Flag on banner poles and light poles to celebrate national holidays.

In 2019, Blue Line flags and Red Line Flags were donated to the City. The Blue Line Flags were flown on Olympic Ave during Police Week in May 2019 and 2020. The Red Line Flags were flown on Olympic Ave during Fire Prevention Week in October of 2019. Discussion followed with Mr. Ellis answering Council questions. This will not be brought forward for action at the October 19 Council meeting, but for further discussion at the October 26 Council workshop.

Budget Authority to use CARES ACT funding for Airport Vehicle

Airport Director Dave Ryan reviewed a request for budget authority to use CARES ACT funds.

The airport was awarded a CARES ACT grant for \$69,000 to be used for operational expenses. Airport staff is requesting City Council exercise budget authority for this grant. Two of the three airport vehicles are old and in need of replacement. The grant money would be used to purchase an additional operations vehicle and purchase aircraft recovery equipment. One of the existing vehicles would be surplussed. Finance will submit a budget amendment at the end of the year. A CARES ACT grant for capital improvements was

received earlier and was a 10% match for the Runway Lighting Project. Discussion followed with Mr. Ryan answering Council questions.

ADMINISTRATOR AND STAFF REPORTS

None.

MAYOR'S REPORT

None.

COMMENTS FROM COUNCILMEMBERS

None.

COUNCILMEMBER REPORTS

Councilmembers Jessica Stickles, Mike Hopson, and Marilyn Oertle provided brief updates, while Councilmembers Michele Blythe, Don Vanney, and Jan Schuette had nothing to report this evening.

PUBLIC COMMENT

None.

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Council discussed and agreed to place the following items on the Consent Agenda for the October 19, 2020 Council meeting:

3. Road Mitigation Agreement Renewal with Snohomish County
8. Budget Authority to use CARES ACT funding for Airport Vehicle

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:20 p.m.



Barbara Tolbert, Mayor