

Building Permit Submittal Requirements

		REQUIRED SUBMITTALS									
		Plan Review Fee	Permit Application	2 Sets of Plans	2 Sets of Structural Calc	WSEC - Energy Code Forms	Notice of Special Insp.	Plumbing Plans	Mechanical Plans	Fire Suppression Plans	Fire Alarm Plans
PERMIT TYPE	COMMERCIAL										
	New Building	■	■	■	■	■	■	●	●	●	●
	Addition	■	■	■	■	■	■	▼	▼	▼	▼
	Multi-Family	■	■	■	■	■	■	●	●	●	●
	Change of Use	■	■	■	▼	■	▼	▼	▼	▼	▼
	Interior Remodel (T.I.)	■	■	■	▼	▼		▼	▼	▼	▼
	Demolition ¹ /Misc.	■	■	▼							
	DEFERRED SUBMITTALS										
	Plumbing	■	■	■				■			
	Mechanical	■	■	■	▼	■			■		
	Fire Safety Systems	■	■	■						■	■
	RESIDENTIAL²										
	New Dwelling	■	■	■	■	■	▼	■	■		
	Accessory Structures	■	■	■	▼			▼	▼		
	Additions/Decks	■	■	■	▼	▼	▼	▼	▼		
	Plumbing	■	■					■			
	Mechanical	■	■			■			■		
	Structural Re-Roof	■	■								
	Re-Roof		■								
	Demolition ¹ /Misc.	■	■	▼							
	OPERATING PERMITS										
	Haz-Mat Storage (App. A)		■	■							
	Haz-Mat Activities (App. B)		■	■							
	Pyrotechnics (App. C)		■	■							
	Tank Removal (App. D)		■	■							
	Tent Structures (App. E)		■	■							
	Special Event (App. F)		■	■							

■ = Required

● = Required as a Deferred Submittal (deferred submittals require licensed contractor)

▼ = Required if Applicable

1 = Demolition projects may require asbestos survey and abatement per DOE

2 = Only 2 sets of plans are required for residential submittals

Washington State Energy Code:

<http://www.energy.wsu.edu/BuildingEfficiency/EnergyCode.aspx#EnergyCodeWorksheets>