

ARLINGTON MUNICIPAL AIRPORT
AIRPORT COMMISSION MINUTES
January 12, 2016

Chairperson AJ Chase called the regular meeting of the Airport Commission to order at 7:00 PM.

Commissioners present included Chairperson AJ Chase, Cheri Carlson, Don Munson, John Swizer, Ruth Gonzales and Chuck Clark.

Staff present included Airport Manager Dave Ryan, Tim Mensonides, and Mary Hine.

Visitors included Duane Wilcoxon, Chris Raezer, Ron Moen, Craig Christiansen, Neal Karman, Mark Thompson, Vic Williams, Dan Tarasievich, John & Chrislana Gregory, Luke Nichols, Steve Craige, Bill Jensen and Dave Nelson.

Motion by Commissioner Munson, seconded by Commissioner Carlson the minutes of December 8, 2015 were approved as written. AJ Chase and John Swizer both abstained. Motion carries.

PUBLIC COMMENT

Dan Tarasievich, the owner of Paraphernalia, asked if the beacon could be painted. It was revealed that the painting of the beacon is already on our project list.

THE POINT CHURCH LEASE AMENDMENT

Dave explained that due to the way funds are submitted to the Point Church, they have asked that their billing date be adjusted to be due on the 1st of the month and considered past due on the 20th.

Motion by Commissioner Swizer, seconded by Commissioner Clark to approve the lease amendment with The Point Church. Motion carries unanimously.

ANDERSON PRECISION WELDING – NEW LEASE

Dave explained that Anderson Precision Welding has been a tenant at the airport since 2012. Their lease expired on December 31, 2015, but has a “holdover” clause that allows them to be month to month until a new lease is established. The new lease is a month to month lease and can be terminated by either party with 30 days written notice.

Motion by Commissioner Carlson, seconded by Commissioner Swizer to approve the new month to month lease with Anderson Precision Welding. Motion carries unanimously.

NW CUSTOM HANGARS

Dave addressed the Commission stating that Duane Wilcoxon with NW Custom Hangars is requesting lease credit in exchange for installing some drainage pipe and catch basins along the south side of the building he purchased in the amount of \$2,737.49.

There was a deteriorating asphalt and gravel road that ran between Pearson Millworks and NW Custom Hangars. As part of the Tri-B sewer improvements a portion of new road was constructed between these two buildings. The “crown” of the road now sheds water toward NW Custom Hangars during heavy rains and floods portions of the building.

Discussion followed concerning putting in the improvements at a cost then at a later date removing them. It was decided to hire an engineer to do elevations on the site so the improvements may be incorporated into the long term property improvements.

Motion by Commissioner Munson, seconded by Commissioner Carlson to approve a lease credit in the amount of \$2,737.49 for the installation of drainage improvements along the south portion of Building 75A conditioned on the original conditions of the lease and hiring an engineer to look into the long term property improvements. Motion carries unanimously.

INFORMATION / COUNCIL LIAISON UPDATE

Chris Raezer thanked Chuck Clark for his service to the Airport Commission.

The FAA Closure Letter has been distributed, it contains long term fixes to issues from the FAA and State Auditor.

Tuesday, January 19, 2016 the interview committee will meet with 3 candidates interested in volunteering as an Airport Commissioner. The top two candidates will need to have council approval.

Mystique Furniture wants to do fencing around their lot but the survey shows their lot line in the middle of 63rd Ave. A new survey will need to be done.

Dave conducted an airport orientation for Sue Weiss and Mike Hopson, the two new council members.

Airport Movie Night is tomorrow. Dinner at 6:00 and the movie at 7:00. Showing will be “The Great Waldo Pepper”.

The Airport Retreat is scheduled for March 5, 2016 in La Conner at the Channel Lodge. The main focus of the retreat will be on visioning.

PNP will be requesting a credit toward their late charges as soon as they bring their account current.

Community and Economic Development has signed a lease for the area formerly occupied by WSDOT. They will be leasing 2,000 sqft of the total area as of January 1, 2016.

AJ Chase announced her resignation from the Airport Commission. She has agreed to stay on thru the Commission Retreat in March. Dave thanked her for 13 year of service on the Commission.

Motion by Commissioner Munson, seconded by Commissioner Carlson to adjourn the January 12, 2016 Airport Commission Meeting at 7:30pm. Motion carries unanimously.