

**ARLINGTON MUNICIPAL AIRPORT**  
**AIRPORT COMMISSION MINUTES**  
**October 13, 2015**

Chairperson Chase called the regular meeting of the Airport Commission to order at 7:00 PM.

Commissioners present included Chairperson AJ Chase, Cheri Carlson, Don Munson, John Swizer, Michael Hopson, Ruth Gonzales and Chuck Clark.

Staff present included Airport Manager Dave Ryan, Tim Mensonides, Lorene Parker and Mary Hine.

Visitors included Steve Craigle, Jim Scott, Duane Wilcoxon, Neal Karman, Chris Raezer, Jan Schuette, Chrislana Gregory, Kim Bergemeier, Craig Christianson, Luke Nichols, Rich Nichols, Ron Moen, Dave Nelson and Brad Goldman.

**Motion by Commissioner Carlson, seconded by Commissioner Swizer the minutes of the September 8, 2015 regular Commission meeting were approved with two corrections. Motion carries unanimously.**

**Motion by Commissioner Swizer, seconded by Commissioner Clark the minutes of September 15, 2015 Workshop were approved as written. Motion carries. Commissioner Carlson abstained.**

**Motion by Commissioner Swizer, seconded by Commissioner Clark the minutes of October 6, 2015 Workshop were approved as written. Motion carries unanimously.**

**SEAHORSE BOATS – LEASE**

Dave addressed the Commission stating that Seahorse Boats has requested to move their north boundary 10 feet to the north to allow for a road on the north side of the property that would enable them to develop the east portion of their property.

**Motion by Commissioner Swizer, seconded by Commissioner Munson to approve the Lease Amendment to Seahorse Boats. Motion carries unanimously.**

**KALI DURGA LLC / QUALITY INN – LEASE ASSIGNMENT**

Dave explained that Kali Durga LLC is requesting a lease assignment that will change the name from Ashroo Ohri and Rahna Sachar and Kali Durga LLC to Kali Durga LLC.

**Motion by Commissioner Clark, seconded by Commissioner Swizer to approve the Lease Assignment to Kali Durga LLC. Motion carries unanimously.**

## **TOP CUB AIRCRAFT LLC**

Dave advised that the attorney for Topcub Aircraft LLC in reviewing the lease, has made significant changes and our attorney, Steve Peiffle has not had an opportunity to respond. Dave would like the Topcub lease tabled until the next meeting.

**Motion by Commissioner Hopson, seconded by Commissioner Munson to table the lease with Topcub Aircraft LLC until further notice. Motion carries unanimously.**

## **INFORMATION**

**Council Liaison** – Jan Schuette spoke to the development of the former NorthWest Hardwood site. This will be a 100 million dollar project and employ 2,000 people when complete.

**SR 531 RPZ Alternative Analysis** – Dave informed the Commission that he has been working with WSDOT on the widening of 172<sup>nd</sup>. Our preferred choice would be widening 172<sup>nd</sup> to the South.

**Global Machine Works–easement survey** – Dave explained that they are in the process of working on an easement for power, communications and gas on the property.

**Workforce Snohomish** – Lorene announced that the event was held on September 26. The event introduced 22 students to career option in the construction industry.

**2016 Budget** – Tim announced that the Airport budget that was given to the Commission previously was just a draft budget but not a lot of changes have been made.

**Council Budget Retreat** – Dave spoke to the Council Retreat that was held to discuss the 2016 budget. The upcoming budget for 2016 will be a “hold the line” budget. It should go before the council early November.

**Airport Appreciation Day** – Lorene announced that this event was a huge success. It was held on September 19. 120 kids flew with The Young Eagle’s program, over 500 hot dogs were eaten at Arlington Flight Services. Everyone enjoyed the face painting, paint a plane, stimulators, bouncy house and more. Some talk about moving the event up to August for better weather.

**GCO update** – Tim explained that the GCO should be arriving in the mail shortly. The FAA will train in the use of it, before it is up and running.

**Billing procedures** – Dave spoke to the recently completed state audit. Community & Economic Development offices have been sharing space with the Airport office and since this was dealt with in the last audit have been paying rent to the Airport. A new cycle has been introduced to billing to collect late charges on the 10<sup>th</sup> of each month.

**Contech** – Dave explained that in each lease there is a “hold over” clause stating that when the lease expires it transfers to a month to month. Contech is looking at their options before signing a long term lease.

**Wildlife Assessment** – Tim announced that the assessment is finished and we are moving to the Wildlife Plan.

**Markey Street Cycling** – Lorene explained that this will be the fourth year of the bicycle race. They will be using the NW corner of the airport which is the old mill site.

**Glider Operation Area** – Tim spoke about the tilling and regrading done to the glider operation area. After it is rolled out it will be reseeded and the grass seed will need to take hold before it is opened for use.

**Motion by Commissioner Swizer, seconded by Commissioner Hopson to adjourn the October 13, 2015 Airport Commission Meeting at 7:35pm. Motion carries unanimously.**