

ARLINGTON MUNICIPAL AIRPORT

AIRPORT COMMISSION MINUTES

September 13, 2016

Acting Chairperson Ruth Gonzales called the regular meeting of the Airport Commission to order at 7:00 PM.

Commissioners present included Acting Chairperson Ruth Gonzales, Bill Jensen, Austin DeFreece and Dary Finck.

Commissioners absent included Don Munson, Cheri Carlson and John Swizer.

Staff present included Airport Director David Ryan, Tim Mensonides, Lorene Parker and Mary Hine.

Visitors included Neal Karman, Ron Moen, Duane Wilcoxon, AJ Chase, Chris Raezer, Dan Tarasevich and Vic Williams.

Since only three of the four Commissioners present attended the July 12, 2016 Commission Meeting, the minutes will be approved at the next Commission Meeting.

Dave took this opportunity to present former Airport Commissioner AJ Chase with a plaque recognizing her 11 years of service to the Airport Commission.

SKYE AERO LEASE AMENDMENT

Dave addressed the Commission stating that the owner of Skye Aero, Charles Longley, has requested to make improvements to this airport owned structure totaling approximately \$24,718.60 in lieu of rent for a specific period of time. The improvements could be made over a period of 2 years. The lease requires this be approved by the Airport Commission and detailed in a lease amendment. Skye Aero will be required to provide detailed invoices for this work and will continue to pay Leasehold Tax.

Motion by Commissioner DeFreece, seconded by Commissioner Finck to approve the lease amendment with Skye Aero to complete the repairs detailed in the exhibits over a period not to exceed two years. Motion carries unanimously.

NORTH END AVIATION HOMEPORT LEASE AMENDMENT

Dave explained that North End Aviation Homeport (NEAH) is requesting that the Commission extend their lease per their agreement spelled out in the original lease. The lease originally dated January 1, 2010 allows for an extension to be granted when work detailed in the lease is completed. That work has been completed and inspected by airport staff. The lease specifies these improvements and subsequent extension must be approved in writing.

Motion by Commissioner DeFreece, seconded by Commissioner Finck to approve the lease amendment with North End Aviation Homeport to extend the lease until December 31, 2039. Motion carries unanimously.

NEW LEASE LOT 108 A

Dave addressed the Commission stating that Don Backstrom of Backstrom Curb and Sidewalk wishes to lease Lot 108A with the intent of building two warehouse/office spaces totaling 6,000 square feet. The construction of these two structures, parking lot, landscaping and other improvements is estimated at \$650,000.00. The lease term is 40 years and will include the 9 month grace period stated in the General Terms and Conditions for new construction.

Motion by Commissioner DeFreece, seconded by Commissioner Finck to approve a new lease for Lot 108A with Backstrom Properties, LLC. Motion carries unanimously.

INFORMATION / COUNCIL LIAISON UPDATE

The draft bi-annual budget has been submitted and is close to finalization. Tim discussed the line items of the 2017-2018 budget and major projects for the next two years.

The beacon painting project has started with scaffolding being erected, next will be the sandblasting and finally painting. The job should be completed by the end of October.

Arlington Appreciation Day was a great success. 160 kids received a free airplane ride with the Young Eagles, over 500 hot dogs were consumed courtesy of Arlington Flight Services.

A special event will be held this weekend, Cross Revolution will hold a bicycle race on Sunday.

Airport Clean-Up Day/Swap Meet will be held September 24th. Dumpsters will be located at the South end by the hangars and also at Arlington Flight Service, where the swap meet will be held. It was also noted that the garbage cans have been removed from the hangar area because household trash was being placed into the containers making it difficult for the maintenance crew to empty.

The GCO is not working again, the technician will be out in October to repair.

Airport Staff is in discussion with the FAA concerning the observation area.

The airport office parking lot project is complete. Everyone is happy with the outcome.

Motion by Commissioner Finck, seconded by Commissioner DeFreece to adjourn the September 13, 2016 Airport Commission Meeting at 7:44pm. Motion carries unanimously.