



CASCADE VALLEY HOSPITAL BOARD of COMMISSIONERS
ARLINGTON CITY COUNCIL, and
ARLINGTON PUBLIC SCHOOLS BOARD of DIRECTORS

JOINT MEETING MINUTES

September 29, 2016 – 6:30 pm
Arlington City Council Chambers

The Snohomish County Public Hospital District #3 Board of Commissioners, Skagit County Public Hospital District #1 Board of Commissioners, Arlington City Council, and the Arlington Public Schools Board of Directors held a joint meeting on September 29, 2016 at the Arlington City Council Chambers, 110 E Third St, Arlington, WA, to discuss matters of mutual interest.

The City hosted, and Mayor Barb Tolbert called the meeting to order at 6:30 p.m. and the Pledge of Allegiance followed.

Mayor pro tem Debora Nelson moved to approve the agenda as proposed. Councilmember Sue Weiss seconded the motion, which passed unanimously.

Mayor Tolbert then welcomed all who were present and asked attendees to introduce themselves.

In attendance:

Snohomish County Public Hospital District #3

Commissioners: Dr. Tim Cavanaugh, John Meno

Skagit County Public Hospital District #1

Commissioners: Peter Browning, Jim Hobbs

CEO: Mike Liepman

Arlington Public Schools:

Board Members: Ursula Ghirado, Bob McClure, Jim Weiss, Kay Duskin,
Dr. Jeff Huleatt

Superintendent: Dr. Chryst Sweeting

City of Arlington:

Council Members: Debora Nelson, Chris Raezer, Jessica Stickle, Jan Schuette,
Mike Hopson, Marilyn Oertle, Sue Weiss

Mayor: Barb Tolbert

City Administrator: Paul Ellis

Also present were Arlington Public Schools staff members Brian Lewis, Gary Sabol, Kathleen Ehman, and Julie Davis; City of Arlington staff members Heather Logan and Kristin Banfield; Skagit Regional Health staff members Jola Barnett and Joel Flugstad; Cascade Valley Hospital staff member Clark Jones; Executive Director of Arlington-Smokey Point Chamber of Commerce Jennifer Holocker; North Snohomish County Outlook Reporter Sarah Arney; and Arlington Times Reporter Kirk Boxleitner.

GENERAL UPDATES

Public Hospital District #1 of Skagit County doing business as Skagit Regional Health - Mike Liepman

Mr. Liepman shared information about himself and his role with Skagit Regional Health. Mr. Liepman gave a brief report on the merger. His focus with the staff has been on integration of the cultures of two organizations into one new culture.

Public Hospital District #3 of Snohomish County - Clark Jones

Mr. Jones stated that the transition to Skagit Regional Health was smooth and seamless. He shared that he retired as CEO and is now the part-time administrator for the Hospital District now. The Public Hospital District exists as the landlord for the hospital buildings in Arlington, as well as the retirement & retiree benefit programs. He noted that the Hospital District Board will be having conversations about the future plans after the first of next year.

City of Arlington - Paul Ellis

Mr. Ellis briefed the body on the City's first biennial budget process, which is going smoothly. Previous to this budget preparation cycle, the City developed an annual budget. The City is seeing a reversal of our prior trend of expenditures being higher than revenue. In the 2017-2018 budget, the City is reflecting a 7% increase in revenue and only a 6% increase in costs. Sales tax collections are up, indicating the economy is getting stronger. Unfortunately, the City's public safety costs are also up. The City has been closely following the 10 year financial plan and is on track to meet our reserve fund balance requirement in 2020. To look for a more stable funding model for fire and EMS services, the City is looking at forming a Regional Fire Authority with Marysville and Fire District 12. The first planning meeting will be at the end of October or beginning of November.

Arlington Public Schools, Dr. Chryst Sweeting

Dr. Sweeting shared that Arlington Public Schools has just shy of 5,300 students enrolled for 2016-17 school year. The District's facilities saw a lot of work and updates over the

summer. The District provided all school supplies for all students at the start of the 2016-17 school year. Dr. Sweeting noted that she is staying the course on the vision and mission for the district and is looking to build upon the great successes of the district so far. She also shared that school improvement plans for each school will be presented to the School Board in November.

EQUITY AND ACCESS

Kathy Ehman, Assistant Superintendent, updated the attendees on the issues of equity and access in Arlington Public Schools; providing a level playing field so that all children have the opportunity to learn. The ultimate goal is by the end of their time with Arlington schools, students are well prepared for entering the workforce or continuing their education. Discussion and questions followed.

SUPERINTENDENT'S ENTRY PLAN

Dr. Chrys Sweeting shared her entry plan for her first year with Arlington Public Schools. She reviewed her six transition goals with the attendees. Those goals can be summarized in two themes: getting engaged with the community and continuing the district's positive trajectory. Discussion and questions followed.

EXPANSION OF SERVICES & CAPITAL PROJECTS

Jola Barnett gave a brief report on the expansion of services with Skagit Regional Health, the partnership with UW Medicine, and the upcoming capital projects. The primary focus of the leadership team is developing and fostering community partnerships in order to grow the hospital system. She provided a flyer showing the services provided by Skagit in the three county area (Snohomish, Skagit, Island). The leadership team and elected officials are also looking at a community needs assessment and available market data. Mr. Liepman shared that a community outreach committee is currently being formed and invited interested attendees to participate. The major capital project is the transition to a new computer system, which will allow patient information sharing across the system. It is set to go live late next summer or early fall. Discussion and questions followed.

ECONOMIC DEVELOPMENT

Mayor Tolbert provided an update on the City's economic development efforts. She announced that in the last 18 months, 27 net new businesses opened on Olympic Avenue. The City's marketing campaign is starting in earnest. Arlington Awaits videos are starting to pop up in Facebook feeds. The City is in full implementation mode of our 11 different strategies for the America's Best Communities competition. She concluded by inviting the attendees to the AMTEC North Open House on October 13th at Weston High School. The open house is part of our National Manufacturing Week. Discussion and questions followed.

GENERAL ANNOUNCEMENTS

Councilmember Stickles inquired about the Cascade Valley Hospital Foundation. Dr. Cavanagh shared that the foundation still exists and will be working with Public Hospital District #3 to refocus their activities. He reminded the attendees that the CVH Foundation

Festival of Trees will be December 3rd. Councilmember Schuette encouraged attendees to check out the marketing videos available at www.arlingtonawaits.com or on Facebook at www.facebook.com/ArlingtonAwaits. Mr. Liepman noted that he is extremely proud of the efforts on all sides to complete the merger so smoothly. He shared there is great opportunity in the Arlington/Marysville area, as it is the fastest growth area in the state right now. Commissioner Hobbs stated that the Skagit board is committed to grow together to increase the benefits and services for all.

ADJOURN

With no further business to come before the group, the meeting was adjourned at 7:38 p.m.

DRAFT



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third
October 17, 2016

City Council Members Present by Roll Call: Mike Hopson, Jan Schuette, Chris Raezer, Sue Weiss, Jessica Stickles, and Marilyn Oertle

Council Members Absent: Debora Nelson (excused)

City Staff Present: Mayor Barbara Tolbert, Paul Ellis, Kristin Banfield, Bruce Stedman, Dan Cone, Marc Hayes, Kristin Garcia, Deana Dean, and Steve Peiffle – City Attorney.

Also Known to be Present: Maxine Jenft, Stephanie Shook, Nichika Sacha, Sam Johnston, Steve Daggett, Tom Cooper, Bob Beam, Paul Lizarraga, Zach Hanson, Sarah Arney, David Kraski, Craig Monson, Randy Sacha, Mayumi Sacha, Nich's girlfriend Janelle, Justin Honsowetz

Mayor Barbara Tolbert called the meeting to order at 7:00 p.m. and the pledge of allegiance followed.

APPROVAL OF THE AGENDA

Councilmember Raezer moved to approve the Agenda. Councilmember Oertle seconded the motion which passed with a unanimous vote.

INTRODUCTIONS OF SPECIAL GUESTS AND PRESENTATIONS

Fire Chief Bruce Stedman introduced Nichika Sacha, newest member of the Arlington Fire Department. City Attorney Steve Peiffle swore Nich in as a Firefighter/Paramedic. Nich's mother performed the Badge Pinning.

PROCLAMATIONS

National Hospice and Palliative Care Month Proclamation read by Councilmember Raezer. Dorian King from Hospice of the Northwest Services spoke to the need for raised awareness of hospice.

Friends of the Library Week Proclamation read by Councilmember Oertle. Cathy, head librarian, spoke to the membership drive and the services provided by the library.

PUBLIC COMMENT

Ronda Metcalf, candidate for State Representative of the 39th Legislative District, introduced herself and spoke about herself and her platform.

CONSENT AGENDA

Councilmember Raezer moved and Councilmember Oertle seconded the motion to approve the Consent Agenda which was unanimously carried to approve the following Consent Agenda items:

1. Minutes of the October 3 and 10, 2016 Council Meetings
2. Accounts Payable:
Approval of EFT Payments and Claims Check #89063 through #89200 dated October 4, 2016 through October 17, 2016 for \$354,782.62.
Approval of EFT Payments and Payroll Checks #29054 through #29070 dated September 1, 2016 through September 30, 2016 for \$1,364,200.47.
3. Street closures for Pumpkin Roll and Santa Parade.

PUBLIC HEARING

None.

NEW BUSINESS

Request for Authorization to File Suit – Fralick Property

Steve Peiffle requested authorization to commence litigation against Mr. Patrick Fralick to compel cleanup and for reimbursement of any expenses incurred by the City.

Councilmember Stickles moved and Councilmember Weiss seconded the motion to authorize the City Attorney to file a lawsuit to compel the clean-up of the property of Patrick Fralick, located at 3728 176th Pl NE, Arlington, WA. The motion was approved by a unanimous vote.

ADMINISTRATOR & STAFF REPORTS

City Administrator Paul Ellis referenced the preliminary budget which was distributed this evening.

COUNCIL MEMBER REPORTS

Councilmembers Hopson, Schuette, Weiss, and Stickles gave brief reports while Councilmembers Raezer and Oertle had nothing to report at this time.

MAYOR'S REPORT

Mayor Barbara Tolbert commented on the pink badge worn by Deputy Chief Cone, ADAC's exceptional program, and publicly thanked the M&O, fire and police crews for their work in cleaning up the recent storm and keeping the community safe. She also commented on a special meeting she had with the North County Mayor's to discuss the Snohomish County Health District and its request to the cities. They will be drafting information back to the district including what they feel are the important initiatives and some suggestions for a scope of work for 2017.

EXECUTIVE SESSION

City Attorney Steve Peiffle indicated the need for an Executive Session regarding pending or potential litigation [RCW 42.30.110(1)(i)] to last 10-15 minutes.

7:34:54 In recess
7:50:38 Reconvened

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:51 p.m.

Barbara Tolbert, Mayor

DRAFT



Minutes of the Arlington City Council Workshop

Council Chambers
110 East Third Street
October 24, 2016

Councilmembers Present: Mike Hopson, Jan Schuette, Debora Nelson, Chris Raezer, Sue Weiss, Jessica Stickles, and Marilyn Oertle

Council Members Absent: None

Staff Present: Mayor Barbara Tolbert, Paul Ellis, Kristin Banfield, Kristin Garcia, Sheri Amundson, Jonathan Ventura, Jim Kelly, Kris Wallace, Kurt Patterson, Heather Logan, and City Attorney Steve Peiffle.

Also Known to be Present: Carey & Cherry Watson, Julie Frauenholtz, Doug Buell, and Sarah Arney.

Mayor Tolbert called the meeting to order at 7:00 p.m. and the pledge of allegiance followed.

Mayor Pro Tem Debora Nelson moved to approve the agenda; Chris Raezer seconded the motion, which passed with a unanimous vote.

Introduction of Special Guests and Presentations

Heather Logan introduced Julie Frauenholtz, who spoke regarding a Health and Human Services Project Proposal for the City of Arlington. Discussion followed with Julie and Heather answering questions.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Preliminary Budget Review and Proposed Property Tax and EMS Tax Levy

Finance Director Kristin Garcia gave a presentation on the 2017-2018 preliminary budget and 2017 property tax levy. Discussion followed with Kristin answering council questions.

Environmental Review for South Airport Business Park

City Administrator Paul Ellis spoke regarding a proposed contract with WH Pacific engineering firm to complete an environmental review on the southernmost portion of the airport business park. Discussion followed with Paul answering council questions.

Resolution Declaring Items as Surplus – Christmas Decorations

Central Purchasing Coordinator Kurt Patterson spoke regarding a Maintenance and Operations department request adopt a resolution to surplus electrified holiday decorations (candles). Discussion followed with Kurt answering council questions.

September Financial Report

Finance Director Kristin Garcia reviewed the September 2016 financial report. Discussion followed with Kristin answering council questions.

Miscellaneous Council Items

None

Public Comment

Carey & Cherry Watson requested city assistance to address raised sidewalk panels due to tree roots in the Heartland neighborhood. Paul answered questions regarding the sidewalk replacement program and shared that the City would be meeting with the Heartland homeowners association in the near future.

Executive Session

None

The meeting was adjourned at 7:47 p.m.

Barbara Tolbert, Mayor