



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third
December 19, 2016

City Council Members Present by Roll Call: Mike Hopson, Jan Schuette, Debora Nelson, Chris Raezer, Sue Weiss, Jesica Stickles, and Marilyn Oertle

Council Members Absent: None

City Staff Present: Mayor Barbara Tolbert, Paul Ellis, Heather Logan, Kristin Garcia, Kristin Banfield, Jonathan Ventura, Sarah Lopez, Deana Dean, and Steve Peiffle – City Attorney.

Also Known to be Present: Mike Britt, Maxine Jenft, Doug Buell, and Jeff Phebus.

Mayor Barbara Tolbert called the meeting to order at 7:00 p.m. The pledge of allegiance followed.

APPROVAL OF THE AGENDA

Councilmember Nelson moved to approve the Agenda. Councilmember Raezer seconded the motion which passed with a unanimous vote.

INTRODUCTIONS OF SPECIAL GUESTS AND PRESENTATIONS

Mayor Barbara Tolbert thanked outgoing DABA President Mike Britt for three years of service and presented him with a plaque.

PROCLAMATIONS

PUBLIC COMMENT

Mike Britt, on behalf of DABA, thanked city employee Sarah Lopez for her assistance with events and initiatives and presented her with a flower arrangement and framed certificate for Excellence in Community Leadership.

CONSENT AGENDA

Councilmember Nelson moved and Councilmember Raezer seconded the motion to approve the Consent Agenda which was unanimously carried to approve the following Consent Agenda items:

1. Minutes of the December 5, 2016 Special Meeting and December 5 and December 12, 2016 Council Meetings
2. Accounts Payable:
Approval of EFT Payments and Claims Check #89559 through #89687 dated December 6, 2016 through December 19, 2016 in the amount of \$253,319.88.
3. Acceptance of Grant Funds from Cascade Valley Hospital Foundation for Glidescopes
4. Acceptance of Grant Funds from Hope Unlimited in partnership with Cascade Valley Hospital Foundation on behalf of Arlington Fire Department
5. Resolution Adopting Sole Source Purchase

PUBLIC HEARING

Finance Director Kristin Garcia discussed the proposed ordinance adopting 2016 budget amendments by PowerPoint presentation. The public hearing was opened at 7:08:48. No members of the public wishing

to make comment, the hearing was opened to council comments at 7:08:56. No councilmembers wishing to make comment, the public hearing was closed.

Councilmember Nelson moved and Councilmember Raezer seconded the motion to adopt Ordinance No. 2016-XXX amending the 2016 budget per attached Exhibit "A." The motion was approved by a unanimous vote.

NEW BUSINESS

Resolution Adopting a Revised Fee Schedule

Communication Manager/City Clerk Kristin Banfield presented the proposed resolution adopting a revised fee schedule.

Councilmember Nelson moved and Councilmember Oertle seconded the motion to approve the resolution updating the City's fee schedule, and authorize the Mayor to sign the resolution. The motion was approved by a unanimous vote.

Resolution Accepting the 2016 Classification and Compensation Non-Represented Executive Report

Assistant City Administrator Heather Logan requested Council approve and adopt the resolution accepting the executive report and non-represented employee's classification and compensation chart for 2017. Council questions and comments followed.

Councilmember Nelson moved and Councilmember Hopson seconded the motion to approve the resolution approving the classification and compensation study prepared by McGrath Human Resources Group, and authorize the Mayor to sign the resolution. The motion was approved by a unanimous vote.

Approval of City Administrator Contract

Heather Logan requested Council renew the City Administrator contract. Council questions followed.

Councilmember Nelson moved and Councilmember Raezer seconded the motion to approve the new contract with City Administrator Paul Ellis, and authorize the Mayor to sign the contract. The motion was approved by a unanimous vote.

ADMINISTRATOR & STAFF REPORTS

City Administration Paul Ellis reminded Council that there is no meeting on Monday December 26, 2016. The next meeting will be Tuesday January 3, 2017.

COUNCIL MEMBER REPORTS

Councilmembers Schuette and Nelson gave brief reports while Councilmembers Hopson, Raezer, Weiss, Stickles, and Oertle had nothing to report at this time.

MAYOR'S REPORT

Mayor Barbara Tolbert congratulated Councilmembers Weiss and Hopson for completing their first year on council and commented on city staff and director's initiatives and goals over this past year.

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:21 p.m.

Barbara Tolbert, Mayor