



# Minutes of the Arlington City Council Workshop and Special Meeting

Council Chambers  
110 East 3rd Street  
Monday, January 9, 2023

**Councilmembers Present:** Don Vanney, Heather Logan, Debora Nelson, Marilyn Oertle, Jan Schuette, Michele Blythe, and Yvonne Gallardo-Van Ornam.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Jim Kelly, Dave Ryan, Tony Orr, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

**Also Known to be Present:** Kathy Vanney, Sid Logan, and John Knisley.

Mayor Barb Tolbert called the special meeting to order at 6:00 pm, and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

## **SPECIAL MEETING – ACTION WILL BE TAKEN**

### **Ordinance Amending Ordinance No. 2022-040**

Public Works Director Jim Kelly requested Council approve new corrective Ordinance No. 2023-001 to replace Ordinance No. 2022-040. This ordinance corrects Ordinance No. 2022-040, which amended Arlington Municipal Code (AMC) 13.12 to reduce implementation of the 2023 mandatory water, sewer, and stormwater utility rate increases.

Council adopted Ordinance No. 2022-040 on December 5, 2022, which reduced the CPI increase to 3% for utility rates. Unfortunately, the rate figures used were inaccurate and need to be lowered. Because the rates need to go into effect prior to January 15, Council is being asked to adopt the corrective ordinance as an emergency ordinance (requiring a majority plus one of the Council).

Councilmember Debora Nelson moved and Councilmember Marilyn Oertle seconded the motion to approve Ordinance 2023-001 correcting the scheduled 2023 CPI increase to the water, sewer, and stormwater utility rates. The motion passed unanimously.

Mayor Tolbert called for a motion to close the special meeting and begin the workshop. At 6:02 p.m., Mayor Pro Tem Jan Schuette moved and Councilmember Marilyn Oertle seconded the motion to close the special meeting and begin the workshop. The motion passed unanimously.

**WORKSHOP ITEMS – NO ACTION WAS TAKEN**

**Ordinance to Amend Arlington Municipal Code Regarding Airport Commission Meeting Start Time**

Airport Director Dave Ryan reviewed Ordinance No. 2023-002 to amend the Airport Commission meeting's start time from 7:00 p.m. the second Tuesday of every month to 6:00 pm the second Tuesday of every month. Discussion followed with Mr. Ryan answering Council questions.

**Washington State Transportation Improvement Board Grant Agreement for 211th Place**

Public Works Director Jim Kelly reviewed the Transportation Improvement Board (TIB) Grant agreement for improvements to 211th Place from 67th Avenue to SR-530.

211th Place is a designated Arlington freight/truck route that serves as a connector roadway joining SR-530 to 67th Ave. This is a heavily traveled corridor that has failing pavement, incomplete pedestrian walkways, and geotechnical issues with the embankment on the north side of the road. The connection of 211th Place at SR-530 has been a dangerous intersection and the site of many collisions. WSDOT will be constructing a roundabout at the SR-530/211th Place intersection in 2023. This will improve 211th Place and SR-530 intersection movements, and will likely increase traffic on 211th Place.

City staff developed the 211th Place Improvement Project to addresses embankment and roadway prism improvements, utility and drainage improvements, pedestrian pathway improvements, and street lighting improvements. Staff applied for and was awarded a TIB grant to fund the 211th Place Improvement Project (TIB project number 8-1-817(009)-1). Discussion followed with Mr. Kelly answering Council questions.

**Award of Division/Broadway Restoration Project Design to LDC, Inc.**

Public Works Director Jim Kelly reviewed the contract with LDC, Inc. for Division/Broadway Restoration Project design services.

The Division/Broadway corridor is a vital link through downtown Arlington connecting two state routes (SR-9 and SR-530) and is also part of the National Highway System (NHS). As part of the NHS, this corridor is eligible to receive, and has been awarded, a NHS Asset Management Grant to fund NHS corridor preservation activities.

The City has developed the Division/Broadway Restoration Project that includes grant funded preservation activities and other improvements including, traffic circle improvements, curb ramp improvements, enhanced cross walks, and improved street lighting. Since this project is partially funded by a federal grant, it must follow federal policies for design and construction; WSDOT will be the City's certifying agency to monitor federal policy compliance.

Staff issued a Request for Proposals in November 2022 for project design services. Three proposals were received and interviews were conducted by a panel of three city staff and one WSDOT representative. LDC, Inc received the highest score and is the selected design consultant. Staff is recommending awarding design contract to LDC.

### **Amendment #1 to the Brown & Caldwell Contract for the Haller Wellfield Improvement Project**

Public Works Director Jim Kelly reviewed Amendment #1 to the Brown & Caldwell contract for design of the Haller South Wellfield Improvement Project.

In 2021, the City entered into contract with Brown & Caldwell for the design of the Haller South Wellfield Improvements. This project consists of installing two new production wells at the existing Haller Wellfield, installation of associated infrastructure to bring new wells online, abandoning an existing well, and demolition of an existing well house. The project has become more extensive following hydrogeological study, as well as changes to the well house design. Discussion followed with Mr. Kelly answering Council questions.

### **Supplement #2 to Contract with Toole Design Group, LLC**

Public Works Director Jim Kelly reviewed Supplement #2 Toole Design Group, LLC contract for the 74th Avenue Trail Project design.

In 2021, the City contracted with Toole Design Group, LLC for the design of the 74th Avenue Trail Project. This is a federal grant funded project scheduled for construction in 2024. As the final design has progressed, additional work/updates to the base map and design were needed due to changes made by Gayteway in their frontage improvement plans. Additional work is also needed in order to have final design updates incorporated into ready to bid documents for advertisement in 2024 (LAG updates, design standards, etc.). This work is being deferred to closer to advertising the project in order to capture all current WSDOT requirements. Discussion followed with Mr. Kelly answering Council questions.

### **ADMINISTRATOR AND STAFF REPORTS**

None.

### **MAYOR'S REPORT**

Mayor Tolbert stated that the legislative session began today.

### **COMMENTS FROM COUNCILMEMBERS**

Councilmember Jan Schuette stated additional details about the legislative session.

### **COUNCILMEMBER REPORTS**

Councilmembers had nothing to report this evening.

### **PUBLIC COMMENT**

John Knisley, 19908 54<sup>th</sup> Drive NE, provided comment regarding Reece Construction on airport property affecting his neighborhood.

**REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING**

Councilmembers discussed and agreed to put Item #1 on Consent Agenda for the January 17, 2023 Council meeting.

**EXECUTIVE SESSION**

City Attorney Steve Peiffle announced the need for an Executive Session to last 10 minutes to discuss consideration of real estate sales price [RCW 42.30.110(1)(c)].

Mayor Tolbert recessed the meeting at 6:23 p.m. The meeting reconvened at 6:36 p.m.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 6:38 p.m.



Barbara Tolbert, Mayor