



**CITY OF ARLINGTON  
CIVIL SERVICE COMMISSION  
MEETING MINUTES**

**Wednesday, February 17, 2021 at 9:00 AM  
Zoom Online Meeting**

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**Commissioners Present:** Kay Duskin, Thad Hovis and Holly Sloan-Buchanan

**Staff present:** Fire Chief Dave Kraski, Deputy Police Chief Dan Cone, Chief Examiner/Secretary James Trefry and Deputy Clerk Ashleigh Scott.

Commissioner Duskin called the meeting to order at 9:06 A.M.

**Approval of the Agenda**

Commissioner Sloan-Buchanan moved to approve the agenda. Commissioner Hovis seconded the motion, which was carried.

**Visitors**

None.

**Consent Agenda**

Commissioner Hovis moved to approve the Consent Agenda consisting of the minutes of the January 6, 2021 regular meeting. Commissioner Sloan-Buchanan seconded the motion, which was carried.

**NEW BUSINESS**

**Fire Department Report**

Chief Kraski updated the Commission that all positions are currently filled.

Chief Kraski updated the Commission on the RFA merger vote results from the February 9, 2021 election. The voters overwhelmingly approved the RFA merger ballot measure and the merger with North County Fire will be effective August 1, 2021. Part-time hiring will occur primarily through North County Fire now until August 1, 2021.

Chief Kraski then updated the Commission on the requested removal of Blake Smith from the Entry Level Firefighter/EMT list, as he has been hired.

Commissioner Sloan-Buchanan moved to approve the removal of Blake Smith from the Firefighter/EM Eligibility List. Commissioner Hovis seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Firefighter/EMT Eligibility List dated February 17, 2021.

Commissioner Hovis moved to approve the Firefighter/EMT Eligibility List dated February 17, 2021. Commissioner Sloan-Buchanan seconded the motion, which was carried.

Chief Kraski then updated the Commission on the requested removal of Jason Abrahamson and Greg Koontz from the Fire Captain Promotional Eligibility List, as they have both been promoted.

Commissioner Sloan-Buchanan moved to approve the removal of Jason Abrahamson and Greg Koontz from the Fire Captain Promotional Eligibility List. Commissioner Hovis seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Fire Captain Promotional Eligibility List dated January 22, 2021, which also extended until July 22, 2021, the expiration of Wayne Mitchell and Bob Beam from the list.

Commissioner Sloan-Buchanan moved to approve the Fire Captain Promotional Eligibility List dated January 22, 2021, which also extended until July 22, 2021, the expiration of Wayne Mitchell and Bob Beam from the list. Commissioner Hovis seconded the motion, which was carried.

Examiner/Secretary Trefry discussed needed changes to the Civil Services Rules to be drafted, reviewed and approved in light of the RFA merger vote results, and such work would take place over the year for implementation around August 1, 2021.

### **Police Department Report**

Deputy Police Chief Dan Cone informed the Commission that the Police Department is currently at full staffing, but one of the K-9 officers is resigning effective February 19, 2021. Deputy Police Chief Cone also stated there is still a pending internal investigation of one of the Police Department staff.

Chief Examiner/Secretary Trefry reviewed the requested Lateral Police Officer Eligibility List removals of Matthew Larsen (voluntary withdrawal), Marcus Martin (candidate accepted employment with another agency) and Michael Tietjen (removal for cause).

Commissioner Sloan-Buchanan moved to approve the removal of Matthew Larsen, Marcus Martin and Michael Tietjen from the Lateral Police Officer Eligibility List. Commissioner Hovis seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Lateral Police Officer Eligibility List dated February 17, 2021.

Commissioner Hovis moved to approve the Lateral Police Officer Eligibility List dated February 17, 2021. Commissioner Sloan-Buchanan seconded the motion, which was carried.

Chief Examiner/Secretary Trefry reviewed the Entry Level Police Officer Oral Board Results from February 11, 2021.

Commissioner Sloan-Buchanan moved to approve the Entry Level Police Officer Oral Board Results from February 11, 2021. Commissioner Hovis seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Entry Level Police Officer Eligibility List dated February 17, 2021.

Commissioner Hovis moved to approve the Entry Level Police Officer Eligibility List dated February 17, 2021. Commissioner Sloan-Buchanan is seconded the motion, which was carried.

Chief Examiner/Secretary Trefry reviewed the requested Police Sergeant Promotional Eligibility List removal of Mike Sargent (no longer employed by the City).

Commissioner Sloan-Buchanan moved to approve the removal of Mike Sargent from the Police Sergeant Promotional Eligibility List. Commissioner Hovis seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Police Sergeant Promotional Eligibility List dated February 17, 2021.

Commissioner Hovis moved to approve the Police Sergeant Promotional Eligibility List dated February 17, 2021. Commissioner Sloan-Buchanan is seconded the motion, which was carried.

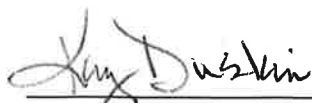
**Continued Business**

None.

**Adjourn**

There being no other business to be conducted, the meeting was adjourned at 9:28 A.M.

Next meeting is scheduled for Wednesday, March 3, 2021.



Kay Duskin  
Civil Service Commission Chair



James Trefry  
Chief Examiner/Secretary