



Minutes of the Arlington City Council Workshop

Council Chambers
110 East 3rd Street
Monday, April 24, 2023

Councilmembers Present: Don Vanney, Heather Logan, Debora Nelson, Marilyn Oertle, Jan Schuette, Michele Blythe, and Yvonne Gallardo-Van Ornam.

Council Members Absent: None.

Staff Present: Mayor Barb Tolbert, Paul Ellis, Jim Kelly, Kris Wallace, Kristin Garcia, Tony Orr, City Attorney Steve Peiffle, and Julie Petersen.

Also Known to be Present: Kathy Vanney and Dave Kraski.

Mayor Barb Tolbert called the meeting to order at 6:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

PROCLAMATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Resolution Updating the 2023 Cemetery Fees

Public Works Director Jim Kelly shared the request from City staff and the Cemetery Board to increase the Cemetery fee schedule and adjust select Cemetery fees to ensure the fees continue to adequately cover the cost for services, the cost for products, and that the fees are comparable to nearby and similar cemeteries. Discussion followed with Mr. Kelly and Ms. Wallace answering Council questions.

Contract Award for the 211th Place Design

The City applied for and received a \$2,300,000.00 grant from the Transportation Improvement Board (TIB) to assist with the design and construction of improvements to the 211th Place Corridor. This project is scheduled for design in 2023 and construction in 2024. Staff issued a Request for Proposals in early March 2023 for project design services. Three proposals were received, and interviews were conducted by a panel of three city staff. SCJ Alliance received the highest score and is the selected design consultant. Staff

recommend awarding a design contract to SCJ Alliance per the attached negotiated scope of work and fee. Discussion followed with Mr. Kelly answering Council questions.

City Water System Update

Public Works Director Jim Kelly provided an overview of the Public Works water system. Discussion followed with Mr. Kelly answering Council questions.

March Financial Report

Finance Director Kristin Garcia presented the March Finance Report.

ADMINISTRATOR AND STAFF REPORTS

City Administrator Paul Ellis updated the City Council on the progress of the Fire Marshall Agreement with North County Fire/EMS and the need to extend the time of completion to the end of May.

MAYOR'S REPORT

Mayor Tolbert provided a summary of legislative actions for some of the City's projects that were approved and other legislation that was not approved but will be discussed and coordinated at the local level. She thanked Councilmember Jan Schuette for assisting her with legislative efforts. She added that the City's legislative lobbyist will attend a Council meeting to present an overview of how this year's legislation went. Mayor Tolbert answered Council questions.

COMMENTS FROM COUNCILMEMBERS

None.

COUNCILMEMBER REPORTS

Councilmembers had nothing to report this evening.

PUBLIC COMMENT

None.


REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Councilmembers discussed and agreed to put both agenda items on new business at the May 1, 2023 Council meeting.

EXECUTIVE SESSION

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 6:51 p.m.


Barbara Tolbert, Mayor