



**CITY OF ARLINGTON  
CIVIL SERVICE COMMISSION  
MEETING MINUTES**

**Wednesday, May 12, 2021 at 9:00 AM  
Zoom Online Meeting**

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**Commissioners Present:** Kay Duskin, Holly Sloan-Buchanan and VACANT

**Staff present:** Police Chief Jonathan Ventura, Deputy Police Chief Dan Cone, Chief Examiner/Secretary James Trefry and Deputy Clerk Ashleigh Scott.

Commissioner Duskin called the meeting to order at 9:07 A.M.

**Approval of the Agenda**

Commissioner Sloan-Buchanan moved to approve the agenda. Commissioner Duskin seconded the motion, which was carried.

**Visitors**

Jonathan Reichart, applicant for Commission vacancy created by Thad Hovis' resignation.

**Consent Agenda**

Commissioner Sloan-Buchanan moved to approve the Consent Agenda consisting of the minutes of the March 3, 2021 regular meeting. Commissioner Duskin seconded the motion, which was carried.

**NEW BUSINESS**

**Recognition of Former Commissioner Thad Hovis**

The Commission recognized the over four years of service of Thad Hovis on the Civil Service Commission. Chief Examiner/Secretary Trefry presented a plaque from the City signed by the Mayor in appreciation of his service. Chief Hovis was unable to make the meeting because of a work conflict, but Chief Examiner/Secretary Trefry indicated he would deliver the plaque.

**Fire Department Report**

Chief Examiner/Secretary Trefry informed the Commission that Arlington and North County Fire staff continue to work on the transition to the RFA. There are no vacancies at this time. All full-time and part-time hiring will be done through North County Fire going forward.

Chief Examiner/Secretary Trefry will bring forward proposed changes to the existing rules to eliminate reference to the Fire Department positions at the June 2, 2021 meeting.

**Police Department Report**

Police Chief Ventura informed the Commission that there is one vacancy and one lateral candidate that just finished background who will likely fill that vacancy.

Disciplinary action was imposed regarding the internal investigation of a Sergeant referenced at the last Civil Service meeting.

Police Chief Ventura also stated there is a pending internal investigation of one of the Police Officers regarding a motor vehicle accident.

Police Chief Ventura and Chief Examiner/Secretary Trefry reviewed the requested removal of Zachary Marshall from the Lateral Police Officer Eligibility List.

Commissioner Sloan-Buchanan moved to approve the removal of Zachary Marshall from the Lateral Police Officer Eligibility List. Commissioner Duskin seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Lateral Police Officer Eligibility List dated May 12, 2021.

Commissioner Sloan-Buchanan moved to approve the Lateral Police Officer Eligibility List dated May 12, 2021. Commissioner Duskin seconded the motion, which was carried.

**Interview of Applicant for Civil Service Commission Vacancy**

The Commission members reviewed the application and resume of Jonathan Reichart and interviewed him. The Commission voted to recommend the appointment of Mr. Reichart to the Commission Vacancy created by the resignation of Thad Hovis, with a remaining term through 4-1-2022. The recommendation will go forward to the Mayor for further consideration.

**Continued Business**

None.

**Adjourn**

There being no other business to be conducted, the meeting was adjourned at 9:37 A.M.

Next meeting is scheduled for Wednesday, June 2, 2021.



Kay Duskin  
Kay Duskin  
Civil Service Commission Chair



James Trefry  
James Trefry  
Chief Examiner/Secretary