



# Minutes of the Arlington City Council Workshop

Council Chambers  
110 East 3rd Street  
Monday, May 22, 2023

**Councilmembers Present:** Don Vanney, Heather Logan, Debora Nelson, Jan Schuette, Michele Blythe, and Yvonne Gallardo-Van Ornam.

**Council Members Absent:** Marilyn Oertle.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Kristin Garcia, Marty Wray, Marc Hayes, Kris Wallace, Jim Kelly, Sarah Lopez, Dave Varga, Tony Orr, City Attorney Steve Peiffle, and Julie Petersen.

**Also Known to be Present:** Kathy Vanney, Sid Logan, Holly-Sloan Buchanan, Steve Maisch, and Neil Knutson.

Mayor Barb Tolbert called the meeting to order at 6:00 p.m., and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

Mayor Tolbert awarded the Mayor's Volunteer Award to Tina Willett, who accepted the award for her weekly assistance in beautifying the grounds at Arlington Cemetery. Her non-profit organization Token of Grace aids families and can be found at [Token of Grace](#).

## **WORKSHOP ITEMS – NO ACTION WAS TAKEN**

### **April 2023 Financial Report**

Finance Director Kristin Garcia reviewed the April 2023 financial report. Discussion followed with Ms. Garcia answering Council questions.

### **Community Economic Development 2023 2nd Quarter Report**

Community Economic Development Director Marc Hayes reviewed the Community and Economic Development quarterly report. Discussion followed with Mr. Hayes answering Council questions.

### **Low Bid Award for 2023 Utility Improvement and Pavement Preservation (UPP) Project**

Public Works Director Jim Kelly provided a progress update.

**Request for Full-Time Employee at Arlington Municipal Cemetery**

Public Works Director Jim Kelly reviewed the current staffing and other staffing proposals that add cost savings by adding a full-time employee at the Arlington Municipal Cemetery. Discussion followed with Mr. Kelly answering Council questions.

**Utilities and Transportation 2023 2nd Quarter Report**

Public Works Director Jim Kelly reviewed the Public Works quarterly report. Discussion followed with Mr. Kelly answering Council questions.

Mayor Tolbert recused herself as Council chair.

**Resolution to Waive Fees for the Arlington Fly-In (SkyFest) Event**

Mayor Pro Tem Jan Schuette acted as Council chair and introduced the agenda item. Airport Manager Marty Wray reviewed the resolution to waive the land use fees of \$6,972.58 for the annual Fly-In (SkyFest). Discussion followed with Mr. Wray answering Council questions.

Mayor Tolbert resumed her position as Council chair.

**ADMINISTRATOR AND STAFF REPORTS**

None.

**MAYOR'S REPORT**

Mayor Tolbert shared that the Arlington Youth Council provided a presentation to the students at Post Middle School on discouraging vaping.

**COMMENTS FROM COUNCILMEMBERS**

Councilmember Heather Logan shared that she and other Councilmembers attended the Building Bridges Conference with County councilmembers. She encouraged others to attend.

**COUNCILMEMBER REPORTS**

None.

**PUBLIC COMMENT**

None.

**REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 6:56 p.m.



Barbara Tolbert, Mayor