



**CITY OF ARLINGTON
CIVIL SERVICE COMMISSION
MEETING MINUTES**

**Wednesday, July 7, 2021 at 9:00 AM
Butner Board Room, 110 E. 3rd St.**

Commissioners Present: Kay Duskin, Holly Sloan-Buchanan and Jonathan Reichart (via phone)

Staff present: Police Chief Jonathan Ventura, Chief Examiner/Secretary James Trefry and Deputy Clerk Ashleigh Scott.

Commissioner Duskin called the meeting to order at 9:02 A.M.

Approval of the Agenda

Commissioner Sloan-Buchanan moved to approve the agenda. Commissioner Reichart seconded the motion, which was carried.

Visitors

South County Fire Chief and former Civil Service Commissioner, Thad Hovis via Zoom.

Consent Agenda

Commissioner Sloan-Buchanan moved to approve the Consent Agenda consisting of the minutes of the June 2, 2021 regular meeting. Commissioner Reichart seconded the motion, which was carried.

NEW BUSINESS

Fire Department Report

Chief Examiner/Secretary Trefry informed the Commission that there are no vacancies and no pending employee discipline actions at this time. Arlington and North County Fire staff continue to work on the transition to the RFA and collective bargaining negotiations are in a final phase.

Police Department Report

Police Chief Ventura informed the Commission that a probationary employee was terminated, creating one vacancy.

Police Chief Ventura also stated that he and the City Administrator are currently looking at different staffing models, including an option for a new Lieutenant position, but no decisions

have been made yet. This position would administer training and ensure certification requirements for the Police Department.

Chief Examiner/Secretary Trefry reviewed the Entry Police Officer oral board results from June 10, 2021.

Commissioner Sloan-Buchanan moved to approve the Entry Police Officer oral board results from June 10, 2021. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry reviewed the Entry Police Officer oral board results from June 23, 2021.

Commissioner Sloan-Buchanan moved to approve the Entry Police Officer oral board results from June 23, 2021. Commissioner Reichart seconded the motion, which was carried.

Police Chief Ventura and Chief Examiner/Secretary Trefry reviewed the requested removals of Caelan Braniff, Jacob Hall and Morgan Keeney from the Entry Police Officer Eligibility List.

Commissioner Sloan-Buchanan moved to approve the removals of Caelan Braniff, Jacob Hall and Morgan Keeney from the Entry Police Officer Eligibility List. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Entry Police Officer Eligibility List dated July 7, 2021.

Commissioner Sloan-Buchanan moved to approve the Entry Police Officer Eligibility List dated July 7, 2021. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry reviewed the Lateral Police Officer oral board results from June 10, 2021.

Commissioner Sloan-Buchanan moved to approve the Lateral Police Officer oral board results from June 10, 2021. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry reviewed the Lateral Police Officer oral board results from June 23, 2021.

Commissioner Sloan-Buchanan moved to approve the Lateral Police Officer oral board results from June 23, 2021. Commissioner Reichart seconded the motion, which was carried.

Police Chief Ventura and Chief Examiner/Secretary Trefry reviewed the requested removal of Jeremy Hoyle from the Lateral Police Officer Eligibility List.

Commissioner Sloan-Buchanan moved to approve the removal of Jeremy Hoyle from the Lateral Police Officer Eligibility List. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Lateral Police Officer Eligibility List dated July 7, 2021.

Commissioner Sloan-Buchanan moved to approve the Lateral Police Officer Eligibility List dated July 7, 2021. Commissioner Reichart seconded the motion, which was carried.

Continued Business

Proposed Changes to Civil Service Rules

Chief Examiner/Secretary Trefry reviewed the proposed changes to the Civil Service rules to remove reference to the Fire Department staff and to change the default meeting date to the first Wednesday of the month and proposed language to include volunteer service credit for Reserve Police Officers. Chief Examiner/Secretary Trefry stated that the proposed changes will be on the Civil Service agenda in August 2021 for final adoption. Chief Examiner/Secretary Trefry stated that all of the Union groups have been informed of the proposed changes prior to today's meeting and the APOA had emailed their support of the proposed changes.


Adjourn

There being no other business to be conducted, the meeting was adjourned at 9:36 A.M.

Next meeting is scheduled for Wednesday, August 4, 2021.



Kay Duskin
Civil Service Commission Chair



James Trefry
Chief Examiner/Secretary