



# Minutes of the Arlington City Council Special Meeting

Council Chambers  
110 East 3rd Street  
Monday, July 31, 2023

**Councilmembers Present:** Don Vanney, Heather Logan, Debora Nelson, Marilyn Oertle, Jan Schuette, Michele Blythe, and Yvonne Gallardo-Van Ornam via Zoom.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, James Trefry, Mike Gilbert, Jim Kelly, Marc Hayes, Kristin Garcia, Kris Wallace, City Attorney Steve Peiffle, Tony Orr, and Julie Petersen.

**Also Known to be Present:** Kathy Vanney and Sid Logan.

Mayor Barb Tolbert called the meeting to order at 6:00 p.m., and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

## **PROCLAMATIONS**

None.

## **PUBLIC COMMENT**

None.

## **CONSENT AGENDA**

Mayor Pro Tem Jan Schuette moved, and Councilmember Marilyn Oertle seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the July 17 and July 24, 2023 Council meetings
2. Accounts Payable
3. Interlocal Agreement with Snohomish County for Solid Waste Services
4. Sole Source Resolution for Wastewater Treatment Plant Pump Purchase and Repair
5. Resolution Adopting Revised Financial Policies

**PUBLIC HEARING**

None.

**NEW BUSINESS**

**Amendment #1 to the RH2 Contract for the 520 Booster Pump Station Install Project**

Public Works Director Jim Kelly requested Council approve Amendment No. 1 to the RH2 Contract for the 520 Booster Pump Station Install Project. Discussion followed with Mr. Kelly answering Council questions.

Councilmember Don Vanney moved, and Councilmember Heather Logan seconded the motion to approve Amendment No. 1 to RH2 contract for a design of the 520 Booster Pump Station and authorized the Mayor to sign the amendment. The motion passed unanimously.

**Dedication of Real Property for Public Right of Way**

Community and Economic Director Marc Hayes requested Council approve the dedication of real property for right of way purposes related to new development for the Pilchuck Village mixed-use project. Discussion followed with Mr. Hayes answering Council questions.

Councilmember Heather Logan moved, and Councilmember Don Vanney seconded the motion to accept the dedication of the described real property for public right-of-way purposes. The motion passed unanimously.

**Smokey Point Park Update**

Community and Economic Director Marc Hayes presented updates to the Smokey Point Park plans. Discussion followed with Mr. Hayes answering Council questions.

**Architectural and Engineering Services for the Police Impound Facility and Public Works Storage**

City Administrator Paul Ellis reviewed the progress of the compost facility project. The scope of work is complete, and the engineering design phase is ready to begin with Carletti Architects, P.S. Discussion followed with Mr. Ellis answering Council questions.

Councilmember Debora Nelson moved, and Councilmember Don Vanney seconded the motion to approve the proposal for architectural and engineering services with Carletti Architects, P.S. and authorized the Mayor to sign the contract, subject to final review by the City Attorney. The motion passed unanimously.

**COMMENTS FROM COUNCILMEMBERS**

Councilmember Jan Schuette reminded councilmembers that National Night Out in Smokey Point is Wednesday, August 1. She added Sarah Arney's memorial is on August 13, 2023.

Councilmember Don Vanney stated that he provided handouts from the Public Safety Crime Prevention Committee meetings that he recently attended.

**ADMINISTRATOR & STAFF REPORTS**

City Administrator Paul Ellis announced that James Trefry, Administrative Services Director will be taking another position with a different organization, and his last day will be August 18, 2023. Councilmembers and Mayor Tolbert shared their appreciation for all James' efforts.

The next meeting will be September 11, 2023 after the August break.

**MAYOR'S REPORT**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 6:37 p.m.



Barbara Tolbert, Mayor

