



Minutes of the Arlington City Council Zoom Workshop

September 27, 2021

Councilmembers Present: Mike Hopson, Marilyn Oertle, Debora Nelson, Don Vanney, Jan Schuette, Michele Blythe, and Heather Logan.

Council Members Absent: None.

Staff Present: Mayor Barb Tolbert, Paul Ellis, Kristin Garcia, Marc Hayes, Nova Heaton, Tony Orr, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present: Seven YouTube viewers.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Fire Station 48 Change Order #3

City Administrator Paul Ellis reviewed Change Order #3 for Fire Station 48.

Change Order #3 addresses unforeseen items that were encountered during construction, as highlighted on the Change Order Proposal log. The total of all changes in Change Order #3 is \$86,875.90. These funds will be taken from the project contingency at 10% of the construction cost.

The City of Arlington began construction of Fire Station 48 in September of 2020, and is scheduled to be completed shortly. Discussion followed with Mr. Ellis answering Council questions.

First Review of 2021 Budget Amendments

Finance Director Kristin Garcia reviewed the 2021 proposed budget amendments.

86% of all amendments fall into three expense categories – construction activity, capital projects and costs related to the RFA annexation. Funding sources for these expenses are non-cash transactions (transfers between funds), new permit revenues, grants/reimbursements or from accumulated reserves. This is the first step of the 2021/2022 budget amendment and modification process.

The proposed 2022 budget modifications will be presented to Council in October. A final review will be presented in November of all 2021 amendments and 2022 modifications, and a public hearing and final action on the budget ordinance will take place in December. Discussion followed with Ms. Garcia answering Council questions.

August Financial Report

Finance Director Kristin Garcia reviewed the August Financial Report. Discussion followed with Ms. Garcia answering Council questions.

Complete Streets Leadership Academy Presentation

Development Services Manager Nova Heaton reviewed a PowerPoint presentation of the Complete Streets Leadership Academy demonstration project.

In 2018, the City of Arlington approved a Complete Streets Ordinance and the Complete Streets Plan for the City. Arlington was one of three cities chosen as part of a grant program to cooperate in a leadership learning program and complete a demonstration project within the City. Discussion followed with Ms. Heaton answering Council questions.

Community and Economic Development July and August Reports

Community and Economic Development Director Marc Hayes reviewed the Community and Economic Development July and August reports. Discussion followed with Mr. Hayes answering Council questions.

ADMINISTRATOR AND STAFF REPORTS

None.

MAYOR'S REPORT

None.

COMMENTS FROM COUNCILMEMBERS

None.

COUNCILMEMBER REPORTS

Councilmembers had nothing to report this evening.

PUBLIC COMMENT

None.

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Councilmembers discussed and agreed to put both agenda items for the October 4, 2021 under New Business.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:16 p.m.


Barbara Tolbert, Mayor

