



# Minutes of the Arlington City Council Meeting

Council Chambers  
110 East 3rd Street  
Monday, October 16, 2023

**Councilmembers Present:** Don Vanney, Debora Nelson, Marilyn Oertle, Jan Schuette, Michele Blythe, and Yvonne Gallardo-Van Ornam.

**Council Members Absent:** Heather Logan, excused.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Sarah Lopez, Kristin Garcia, City Attorney Steve Peiffle, Tony Orr, and Wendy Van Der Meersche.

**Also Known to be Present:** Kathy Vanney, Nathan Senff, Ken Dilbeck, Kristian-Michale Sherburne, Sera Sabol, Kimberly Leach, Kathleen Azpiri, and Elinor Richardson and family.

Mayor Barb Tolbert called the meeting to order at 6:00 p.m., and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

## **PROCLAMATIONS**

## **PUBLIC COMMENT**

None.

## **CONSENT AGENDA**

Mayor Pro Tem Jan Schuette moved, and Councilmember Marilyn Oertle seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the September 19 Financial and Federal Audit Exit Conference, October 2 and October 9 Council meetings, October 6 Council retreat, and October 9, 2023 Joint meeting
2. Accounts Payable: Approval of EFT Payments and Claims Checks: #109084 through #109174 dated September 19, 2023 through October 2, 2023 for a total of \$584,253.67; Approval of Payroll EFT Payments and Checks #30308 through #30313 dated September 1, 2023 through September 30, 2023 in the amount of \$1,400,838.01.

**PUBLIC HEARING**

None.

**NEW BUSINESS****Grant Agreement with Department of Commerce for Commercial Kitchen Design**

City Administrator Paul Ellis requested Council authorize the Mayor to sign a grant agreement for funding from Department of Commerce for \$563,579. Funds awarded under this grant shall be used by the City of Arlington for design only of a commercial kitchen facility at proposed location, in the Northeast corner of 51st Avenue and 172nd Street, on the Arlington Airport, near the proposed food truck court. Discussion followed with Mr. Ellis answering Council questions.

Mayor Pro Tem Jan Schuette moved, and Councilmember Yvonne Gallardo-Van Ornam seconded the motion to authorize the Mayor to sign the grant agreement with the Department of Commerce. With a roll call vote, Councilmembers Vanney, Nelson, Oertle, Schuette, and Blythe voted no, with Councilmember Gallardo-Van Ornam voting yes. The motion failed 1 to 5.

**Youth Council Appointments**

Community Engagement Director Sarah Lopez requested Council consent to the appointments of Kristian-Michale Sherburne and Elinor Richardson, and reappointments of Sera Sabol, Kimberly Leach, Brooklyn Helle, Kathleen Azpiri, and Reese Baggen, to the youth council for October 2023 to June 2023. Those present introduced themselves to Council.

Councilmember Yvonne Gallardo-Van Ornam moved, and Councilmember Don Vanney seconded the motion to consent to the appointments and re-appointments of the 2023-2024 youth council members, as proposed. The motion passed unanimously.

**Amendment of Ordinance No. 2016-005**

Finance Director Kristin Garcia requested Council approve updates to Ordinance No. 2016-005.

Staff is recommending updates to the biennial budget ordinance to align with current practices. Changes meet state law requirements and have been reviewed by legal counsel. The changes consist of stating that the preliminary budget will be delivered to the mayor and city administrator on the first business day of October instead of September 15. The second change is adding an RCW reference regarding the preliminary budget and budget message. The final change is changing the date from when the proposed budget modifications are presented to council from November 1 to November 30.

Mayor Pro Tem Jan Schuette moved, and Councilmember Don Vanney seconded the motion to approve Ordinance No. 2023-014 Amending Ordinance 2016-005 Establishing a Biennial Budget and authorized the Mayor to sign it. The motion passed unanimously.

**COMMENTS FROM COUNCILMEMBERS**

Councilmember Yvonne Gallardo-Van Ornam praised the police department and spoke highly of her involvement in the Citizens Academy.

**ADMINISTRATOR & STAFF REPORTS**

None.

**MAYOR'S REPORT**

Mayor Tolbert welcomed youth councilmembers and is looking forward to the upcoming year. She stated she had the privilege of being a guest speaker at all five government classes last Friday.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 6:22 p.m.

  
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Barbara Tolbert, Mayor

