



# Minutes of the Arlington City Council Meeting

Council Chambers  
110 East 3rd Street  
Monday, November 6, 2023

**Councilmembers Present:** Don Vanney, Heather Logan, Debora Nelson, Jan Schuette, Michele Blythe, Yvonne Gallardo-Van Ornam, and Marilyn Oertle who joined with Zoom.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Mandy Kruger, Kristin Garcia, Marc Hayes, Jim Kelly, Kris Wallace, Peter Barrett, Mike Gilbert, Abigail Black, Rory Bolter, Dustin Bartlett, Nicholas Denton, Andrea Hill, Mike Phillips, City Attorney Steve Peiffle, Tony Orr, and Wendy Van Der Meersche.

**Also Known to be Present:** Kathy Vanney, Julie Good, Nathan Senff, Rich Senff, Jennifer Benton, Lindsay Dunn, and Kevin Duncan.

Mayor Barb Tolbert called the meeting to order at 6:00 p.m., and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

## **SWEARING IN**

Lieutenant Mike Gilbert briefly spoke and called on Lieutenant Peter Barrett, who introduced Officer Abigail Black, who was sworn in by City Attorney Steve Peiffle. Officer Black's husband pinned her badge.

## **PROCLAMATIONS**

None.

## **PUBLIC COMMENT**

Lindsay Dunn, 735 E Highland Drive, provided comments about the 2024 regular property tax levy.

## **CONSENT AGENDA**

Mayor Pro Tem Jan Schuette moved, and Councilmember Marilyn Oertle seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the October 16 and October 23, 2023 Council meetings
2. Accounts Payable: Approval of Petty Cash Check #2028; EFT Payments and Claims Checks: #109175 through #109299 dated October 3, 2023 through October 16, 2023 for a total of \$891,626.61
3. Amendment to Contract with Airside Solutions
4. Contract with Process Solutions
5. Contract Amendment No. 1 with SCJ for the 211th Place Design

**PUBLIC HEARING**

None.

Mayor Tolbert recused herself as Chair from the following agenda item, and Mayor Pro Tem Jan Schuette followed as Chair.

**NEW BUSINESS**

**2024 Lodging Tax Distribution**

Finance Director Kristin Garcia requested Council approve the 2024 lodging tax funding distribution. There were 14 grant applications received totaling \$135,050. One new event was submitted from the City, a Hispanic Heritage Event. Three applications were not fully funded, two applications were short of meeting the match requirement, and the third was reduced because of incorrect math in their application.

Mayor Pro Tem Jan Schuette moved, and Councilmember Debora Nelson seconded the motion to approve the 2024 funding distribution, as recommended by the lodging tax advisory committee. The motion passed unanimously.

Mayor Tolbert rejoined as Chair and continued with the meeting.

**Appointments to Planning Commission**

Community and Economic Development Director Marc Hayes requested Council confirm the appointments of Jennifer Benton and Nathan Senff to the Planning Commission. Mr. Hayes introduced them to the Council.

Councilmember Michele Blythe moved, and Councilmember Debora Nelson seconded the motion move to confirm the appointments of Jennifer Benton and Nathan Senff to the Planning Commission. The motion passed unanimously.

**Dedication of Real Property for Public Right of Way for 63rd Ave. NE and 188th St. NE**

Community and Economic Development Director Marc Hayes reviewed dedication of real property for public right of way purposes, for future widening and improvements of 63rd Ave. NE and 188th St. NE. Discussion followed with Mr. Hayes answering Council questions.

Councilmember Heather Logan moved, and Councilmember Don Vanney seconded the motion to accept the dedication of the described real property for public right of way purposes. The motion passed unanimously.

**Request to Transfer American Rescue Plan Act (ARPA) Funds**

Community and Economic Development Director Marc Hayes requested Council approve staff's request to transfer ARPA funds from the Food Truck Court project to the Smokey Point Community Park project. Discussion followed with Mr. Hayes answering Council questions.

Councilmember Debora Nelson moved, and Councilmember Don Vanney seconded the motion to approve the transfer of \$1,000,000.00 in ARPA funds from the proposed Food Truck Court project to be applied to the Smokey Point Community Park project, for construction. The motion passed unanimously.

**Amendment No. 3 for Haller Wellfield Improvement Project**

Public Works Director Jim Kelly requested Council approve the Brown and Caldwell Contract Amendment No. 3 for the Haller Wellfield Improvement Project.

Public Works has been working for several years on securing and developing new water sources to ensure water availability for Arlington's future. The Scope and Fee for Brown and Caldwell provides 30-100% design documents for the Haller Well and Wellhouse siting for the Haller Wellfield Improvement Project. Discussion followed with Mr. Kelly answering Council questions.

Councilmember Debora Nelson moved, and Councilmember Heather Logan seconded the motion to approve a contract amendment with Brown and Caldwell in the amount of \$253,000.00 for 100% design documents for the Haller Wellfield Improvement Project and authorized the Mayor to sign the amendment, subject to final review by the City Attorney. The motion passed unanimously.

**COMMENTS FROM COUNCILMEMBERS**

Councilmember Heather Logan stated that the Snohomish Health District signed its final dissolution as an independent district. It served Snohomish County for 64 years before joining Snohomish County.

**ADMINISTRATOR & STAFF REPORTS**

None.

**MAYOR'S REPORT**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 6:21 p.m.



Barbara Tolbert, Mayor