

**PEPPM/Central Susquehanna Intermediate Unit
Cooperative Purchasing Program
Interlocal Agreement
2017 - 2018
Contract**

This Agreement is entered into by and between the Agencies shown below as contracting parties beginning 01/01/2018 and until either party terminates same in writing.

Contracting Parties

PEPPM Technology Cooperative Purchasing Program, Central Susquehanna Intermediate Unit, 90 Lawton Lane, Milton, Pennsylvania 17847

and

City of Arlington, 238 N. Olympic Avenue Arlington, WA 98223

Statement of Services to Be Performed

PEPPM will organize and administer a cooperative purchasing program. Authority for such services is granted by Section 39.34.030 of the Revised Code of Washington (RCW). The goal of the cooperative is to obtain substantial savings on technology commodity items for members through volume purchasing.

Role of PEPPM:

- 1. Provide for the organizational and administrative structure of the program.**
- 2. Provide staff time necessary for efficient operation of the program.**
- 3. Provide the list of commodity items to participating members.**
- 4. Provide members with procedures for ordering, delivery and billing.**
- 5. City of Arlington will not be billed any membership fees from PEPPM to purchase from this program.**
- 6. PEPPM will not be responsible for product warranties, product qualities, failure to deliver by vendors, or failure of payment to vendors by members.**

Role of City of Arlington:

- 1. Commit to participate in the program by an authorized signature in the appropriate space below.**
- 2. Designate a contact person for the cooperative.**
- 3. Prepare purchase orders issued to the appropriate vendor from the official award list provided by PEPPM.**
- 4. Fax all purchase orders to PEPPM for processing.**

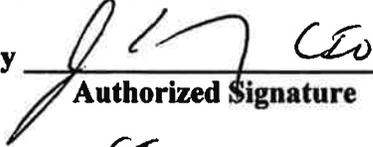
5. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
6. Pay vendors by designated dates, unless other prior arrangements have been made between City of Arlington and the vendor(s). All deliveries must be made as long as this contract is in effect.
7. No annual membership fee is required in order to participate in the PEPPM Program.

Authorization:

PEPPM/Central Susquehanna Intermediate Unit and City of Arlington's authorized representatives enter into the above described agreement beginning 01/01/2018 and until either party terminates the Interlocal Agreement in writing.

PEPPM's standard bid and contract terms and conditions shall apply to all City of Arlington's purchases made using PEPPM contracts and procedures.

**PEPPM/Central Susquehanna
Intermediate Unit**

By 
Authorized Signature
CEO
Title
12/14/17
Date

Contact Person Jared Lehman

City of Arlington

By 
Authorized Signature
Mayor
Title
1/16/18
Date

Contact Person Kurt Patterson