360-403-3526   -   City of Arlington Stormwater Utility   -   utilities@arlingtonwa.gov

Annual Private Stormwater Facility Self Inspection Checklist

Property owners are responsible for ensuring that stormwater facilities installed on their property are properly maintained and functioning as designed. Annual inspection and reporting is required under Arlington Municipal Code Chapter 13.28.220. Please complete and submit this inspection checklist to: City of Arlington Stormwater Utility Dept., 154 W. Cox Ave, Arlington, WA 98223.

Facility
Address:

_____
_____
_____
_____

Owner
Address:

_____
_____
_____
_____

Inspected by:_____   Date: _____

Please record all facility feature conditions.   Not all facilities have all listed features.

Catch Basins	Y	N	N/A
Debris around grate?			
Filter torn or restricting flow?			
Trash, vegetation or debris collecting in basin?			
Visible pollution, oil sheen or other discoloration?			
Sediment >50% of catch?			

Detention Tanks/ Vaults	Y	N	N/A
Damage to tank or pipe, inlets or outlets to tank?			
Blocked air vent?			
Sediment accumulation?			

Conveyances (bioswales, ditches, pipes & culverts)	Y	N	N/A
Debris clogging inlets or outlets?			
Sediment accumulation?			
Excessive bare or eroded soils?			
Trash or debris build-up?			
Vegetation slowing flow?			

Vegetation Control	Y	N	N/A
Excessive vegetation, invasive species?			
Excessive non-aquatic tree or sapling growth?			
Large areas of bare or eroded soils?			

Stormwater Ponds	Y	N	N/A
Inlet / outfall structures blocked or damaged?			
Erosion occurring along berms, spillway, outlets or quarry spalls?			
Pond walls/embankments slumping or damaged?			
Trash or vegetative debris build up?			
Sediment accumulation?			
Vegetation slowing flow?			
Visible pollution, oil sheen or discoloration?			

Other Inspection Items	Y	N	N/A
Facility access blocked?			
Facility gates /locks /fence in need of repair?			
Excessive rodent holes?			

Other Observations

_____

_____

_____

Answering "Yes" to any of these questions indicates that maintenance is required. Please maintain your stormwater facility or call a professional inspector / contractor.

Signature:_____ Date:___/___/_____

Email:_____

Annual Stormwater Facility Maintenance Tips

Property owners are responsible for maintaining the stormwater facilities installed on their property to ensure that they are functioning as originally designed. These maintenance tips can be reviewed along with the completed inspection checklist to schedule service for your stormwater facilities.

Facility Component	Typical Maintenance Tasks
Catch basins	• Clean litter, leaves, and dirt from grate • Change filter if torn, remove and clean if dirty • Remove sediment buildup from sump if > 60% of capacity (contact vactor truck for cleaning) • Repair lids, ladders, grates as needed
Pond sides/ embankments and bottom	• Remove non-native invasive species • Remove trash and yard waste and other woody debris from sides and bottom • Clean any oil sheen from water with oil absorbent pad or vactor truck • Re-seed large bare areas • Repair and stabilize eroded slopes
Inlet	• Remove excessive vegetation • Remove sediment from pipe
Inlet (swale)	• Clear vegetation from swale inlet
Inlet (rock lined ditch)	• Clear vegetation from rock lined swale
Rock baffle	• Clear vegetation and debris from baffle area
Energy dissipator/ splash pad	Remove excessive vegetation • Replace rock splash pad , if missing or damaged
Outlet	• Clear of vegetation and debris
Outfall	• Remove excessive vegetation and debris
Spillway	• Remove excessive vegetation and debris • Replace rock if missing
Infiltration trench	• Remove excessive vegetation and debris
Swale	• Remove trees and excessive vegetation from sides and bottom • Remove trash, grass clippings, and yard waste
Fence	• Repair or replace fence sections, gate, locks
Access road	• Remove excessive vegetation